



The City of  
**OKLAHOMA CITY**

# SPECIAL EVENT PERMIT

Current date 5/10/2023

**Applications processed in the order received / Preference given to long-standing events**

Event OKC Pride Alliance Pride Parade

Expected number of participants 5,000

Event coordinator(s) Kylan Durant

Email address + address president@okcpridealliance.org

Phone 918-440-5033

Fax \_\_\_\_\_

Event Start: Day/Date Sunday, June 25 Time 11:00am

Event End: Day/Date Sunday, June 25 Time 12:00pm

Setup: Day/Date Sunday, June 25 Start time 8:00am End time 11:00am

Teardown: Day/Date Sunday, June 25 Start time 12:00pm End time 1:00pm

Street Closure Times (if applicable)

Closure: Day/Date Sunday, June 25 Time 7:00am

Reopening: Day/Date Sunday, June 25 Time 12:00pm

Event description (activities, exact location or address, etc.). **Please also submit an event site map.**

Third Annual OKC Pride Alliance Pride Parade taking place in Downtown Oklahoma City. Parade will

travel south on Walker from Robert S Kerr, South to Oklahoma City Boulevard, turn East

on Oklahoma City Boulevard to S Robinson, ending at S Robinson

\*Parade Route Map Attached

Is this an annual event? Yes If yes, how many years? 3

How many vendors will sell items at your event (retail, food, beverages, etc.)?



None



1



2-10



11-25



26-50



50+

Please note: the deadline for the food [vendor list](#) is a strict **10 business days** prior to the event.



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# SPECIAL EVENT PERMIT

**Event Includes:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Block party                  | <input checked="" type="checkbox"/> Street closure      | <input type="checkbox"/> Assembly event<br>(First Amendment) |
| <input type="checkbox"/> Beverage sales               | <input type="checkbox"/> Procession                     | <input type="checkbox"/> Residential area                    |
| <input type="checkbox"/> Alcohol sales                | <input type="checkbox"/> Parade                         | <input type="checkbox"/> Non-residential area                |
| <input type="checkbox"/> Food sales                   | <input type="checkbox"/> Amplified sound                | <input type="checkbox"/> Parklet                             |
| <input type="checkbox"/> Merchandise sales            | <input type="checkbox"/> Live entertainment             | <input type="checkbox"/> Athletic event                      |
| <input checked="" type="checkbox"/> Street activities | <input type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Filming                             |

Number of tents 0 Size of tent(s) \_\_\_\_\_

Please note: the application deadline for ABLE (alcohol) licenses is **60 days** prior to the event.

**Primary contacts (during event):**

Name <u>Kylan Durant</u>	Name <u>Samantha J</u>
mobile <u>918-440-5033</u>	mobile <u>580-574-7291</u>
email <u>president@okcpridealliance.org</u>	email <u>vicepresident@okcpridealliance.org</u>

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**Event Coordinator Signature** \_\_\_\_\_

*(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under [City of Oklahoma City Municipal Code Chapters 50 and 60](#))*

**Return to:** Special Events – Public Information & Marketing, 200 N Walker, OKC, OK 73102  
email: [specialevents@okc.gov](mailto:specialevents@okc.gov) office 405-297-2890 fax 405-297-3124

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**SPECIAL EVENTS OFFICE USE**

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Staff comments

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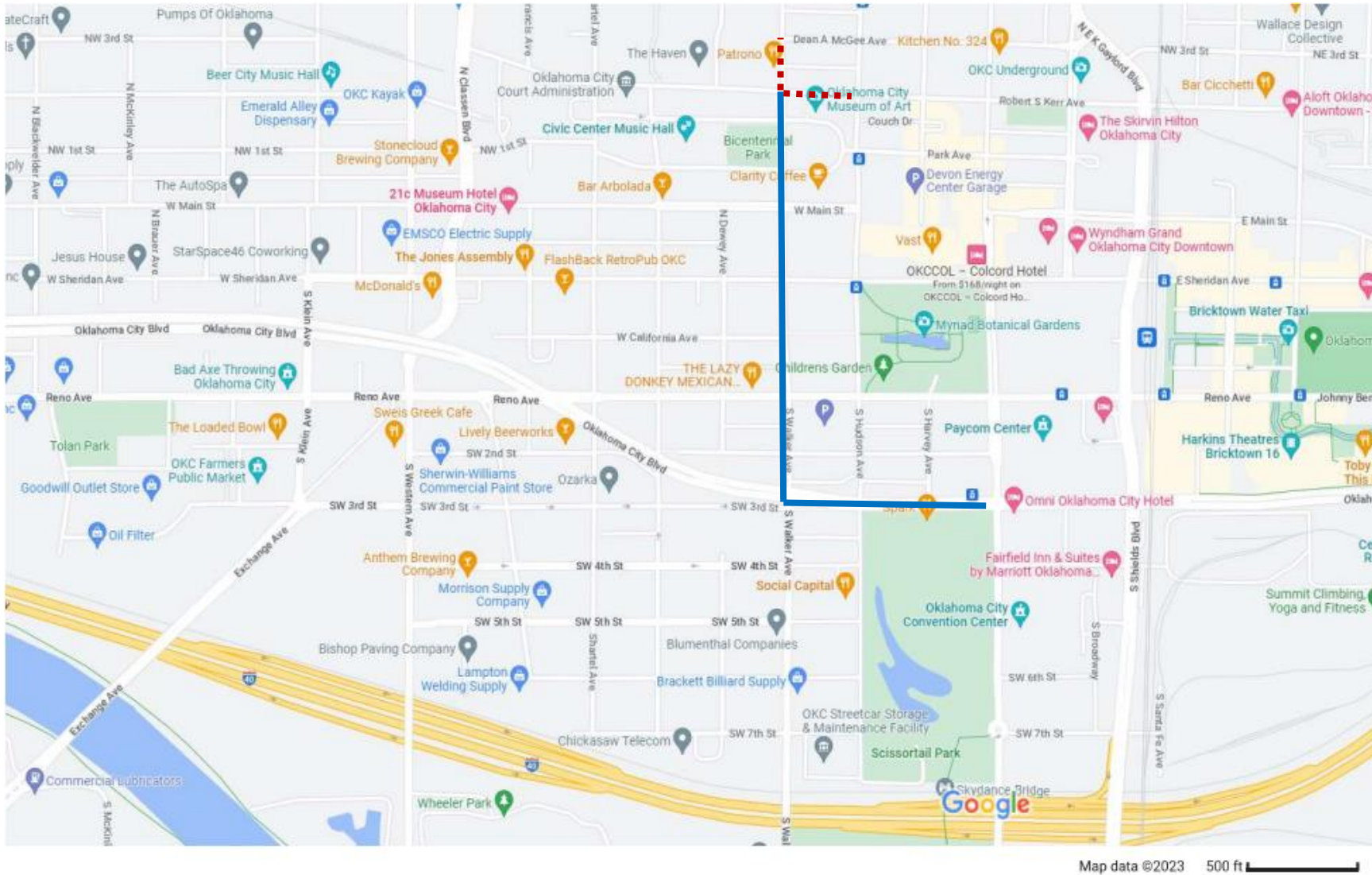
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**Special Events Office Approval** \_\_\_\_\_

## EXHIBIT A-1

### OKC PRIDE ALLIANCE – 2023 PARADE ROUTE

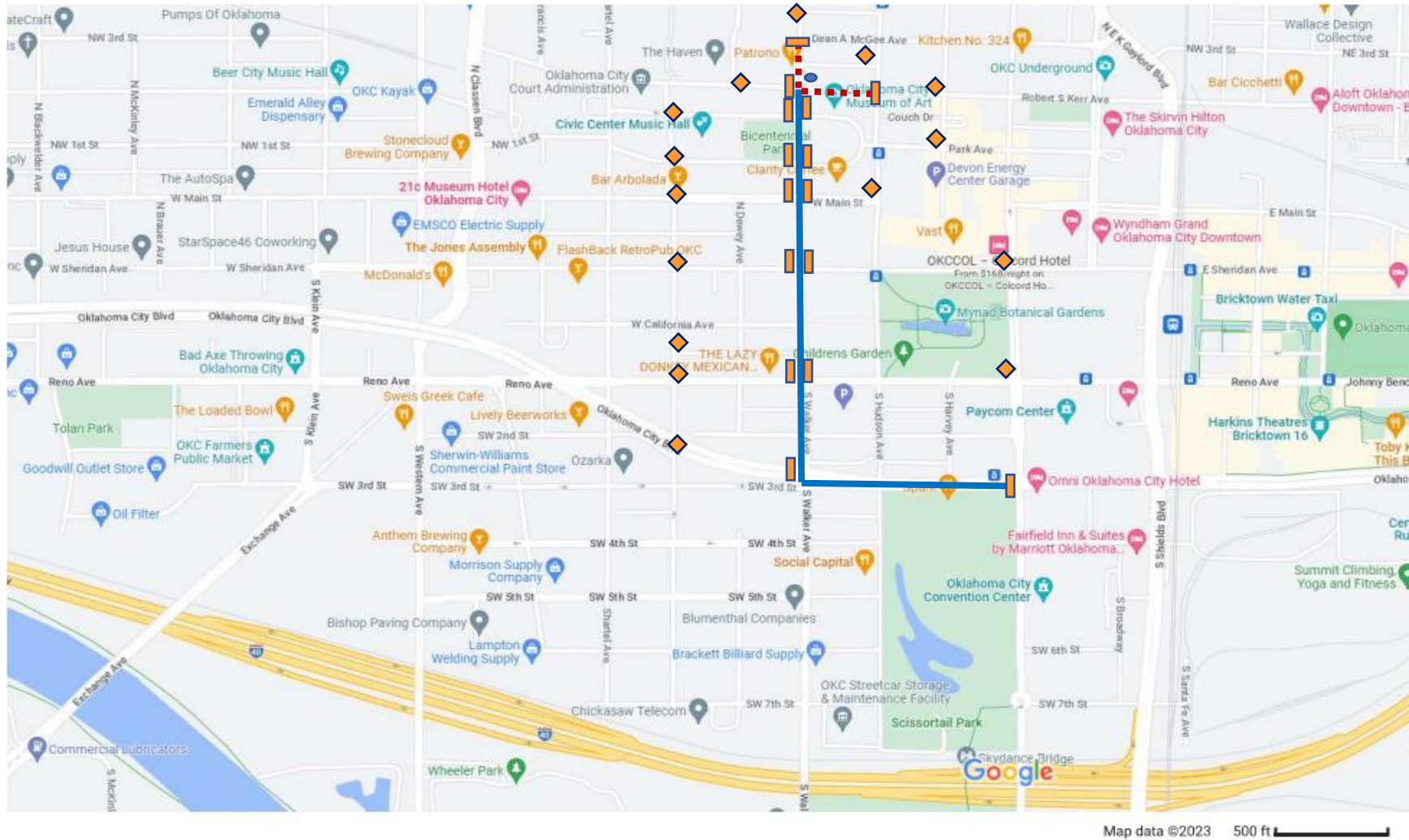


**ROUTE:** WALKER AVE FROM ROBERT S KERR, SOUTH TO OKLAHOMA CITY BOULEVARD, TURN EAST ON OKLAHOMA CITY BOULEVARD, END AT SOUTH ROBINSON AVE

**STAGING:** ON ROBERT S KERR FROM WALKER AVE EAST TO S HUDSON AVE, ON WALKER AVE NORTH OF ROBERT S KERR TO DEAN A MCGEE AVE



## EXHIBITS A-2, B & C

### OKC PRIDE ALLIANCE – 2023 PARADE ROUTE



**ROUTE:** WALKER AVE FROM ROBERT S KERR, SOUTH TO OKLAHOMA CITY BOULEVARD, TURN EAST ON OKLAHOMA CITY BOULEVARD, END AT SOUTH ROBINSON AVE

**STAGING (HARD CLOSURE):** ON ROBERT S KERR FROM WALKER AVE EAST TO S HUDSON AVE, ON WALKER AVE NORTH OF ROBERT S KERR TO DEAN A MCGEE AVE

STREET CLOSURE SIGN -  STREET CLOSURE BARRICADE -  PORTA POTTY - 





The City of  
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## SPECIAL EVENTS

Written Notice Affidavit to properties abutting event.  
The written notice affidavit confirms that you have  
provided written notice (via postcard, letter) to property  
owners along running route/course.

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### AFFIDAVIT OF WRITTEN NOTICE TO PROPERTIES ABUTTING EVENT

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## AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Kylan Durant  
Name

as event coordinator of OKC PRIDE ALLIANCE FESTIVAL AND PARADE  
Event Name

hereby certify that property owners abutting the named event **have been notified in**  
**writing that the right-of-way will be closed** (date(s)) SUNDAY, JUNE 25<sup>TH</sup>, 2023

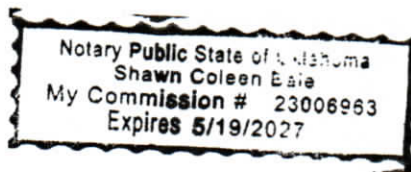
Kylan Durant  
Signature

6/01/23  
Date

Subscribed and sworn before me this 1<sup>ST</sup> day of June, 2023

Shawn Coleen Baile  
Notary Public

My commission expires 5/19/2027





The City of  
**OKLAHOMA CITY**

## SPECIAL EVENTS

Consent Affidavit confirms that you have received street closure approvals from property owners for the street closure. Signed petition form, emails or letters are accepted forms of consent.

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### AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

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## AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, \_\_\_\_\_

Kylan Durant

Name

as event coordinator of the \_\_\_\_\_

OKC PRIDE ALLIANCE FESTIVAL AND PARADE

Event Name

hereby certify that all required property owners abutting the street closure for the named event have been notified in writing and have provided consent that the right-of-way be closed SUNDAY, JUNE 25TH, 2023  
date(s)

Kylan Durant  
Signature

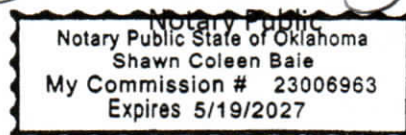
06/01/23

Date

Subscribed and sworn before me this 1st day of June, 2023.

Shawn Coleen Baie

My commission expires 5/19/2027









John Milner <johnhmilner@gmail.com>

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## OKC Pride Alliance - Pride Parade

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Brittany Ali <brittanya@weidner.com>  
To: John Milner <johnhmilner@gmail.com>

Wed, May 31, 2023 at 10:46 AM

You have my permission to close 301 N Walker on Sunday. I appreciate you reaching out. Please let me know if you need any other assistance with this event that my communities can provide.

Thank you,

Brittany Ali, CAPS| Area Director

WEIDNER APARTMENT HOMES | Oklahoma

[9401 S Shartel Ave.](#)

[Oklahoma City, OK 73139](#)

D (405) 510-0027 | C (405) 305-6321

[brittanya@weidner.com](mailto:brittanya@weidner.com) | [weidner.com](http://weidner.com)

What Matters to You, Matters to Us.™



**WEIDNER**  
APARTMENT HOMES



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**From:** John Milner <johnhmilner@gmail.com>  
**Sent:** Wednesday, May 31, 2023 10:40 AM  
**To:** Brittany Ali <brittanya@Weidner.com>  
**Subject:** OKC Pride Alliance - Pride Parade

**Please be cautious**

This email was sent to you by parties external to Weidner

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[Quoted text hidden]





John Milner <johnhmilner@gmail.com>

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## OKC Pride Alliance - Parade

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Jack Madden <jmadden@okcmoa.com>  
To: John Milner <johnhmilner@gmail.com>

Tue, May 30, 2023 at 2:58 PM

Hello John,

Thank you for reaching out. I received your letter about the parade this morning.

We do agree to the hard closure of [415 Couch Drive](#) and 425 Robert S. Kerr on Sunday, June 25<sup>th</sup> for the parade. However, we need your help. The Museum opens to the public at Noon that day. (Sundays) We need to make certain the streets are clear around the Museum so guests can arrive for their allotted time see our Rodin exhibition. (No later than 11:45am)

We will notify our staff of the closures, so they are not delayed. We can post a message to our guests on social media.

Again, If the streets can open by 11:45 am, then we approve.

Please let me know if you would like to discuss this further.



**Jack Madden**  
Director of Operations  
(405) 278-8205

OKCMOA.COM

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**From:** John Milner <johnhmilner@gmail.com>  
**Sent:** Tuesday, May 30, 2023 2:32 PM  
**To:** Jack Madden <jmadden@okcmoa.com>  
**Subject:** OKC Pride Alliance - Parade

[Quoted text hidden]



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/08/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER:</b> CPH Insurance 711 S Dearborn St, Ste 205 Chicago, IL 60605		<b>CONTACT NAME:</b> C. Philip Hodson	
		<b>PHONE</b> (A/C, No, Ext): 312-987-9823	<b>FAX</b> (A/C, No, Ext): 312-987-0902
		<b>E-MAIL</b> ADDRESS: info@cphins.com	
<b>INSURED:</b> Oklahoma City Pride Alliance, Inc. 1512 NW 21st St. Oklahoma City, OK 73106		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Philadelphia Indemnity Insurance Company	<b>NAIC #</b> 18058
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER** **REVISION NUMBER**  
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTD	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY	X	EV115899	06/25/2023	06/26/2023	EACH OCCURRENCE \$1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000	
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$0	
						PERSONAL & ADV INJURY \$1,000,000	
	<input checked="" type="checkbox"/> Host liquor liability included					GENERAL AGGREGATE \$3,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$3,000,000	
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY:					COMBINED SINGLE LIMIT (Ea accident)	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED <input type="checkbox"/> SCHEDULED						PROPERTY DAMAGE (Per accident) \$
<input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		BODILY INJURY (Per accident) \$					
	UMBRELLA LIAB					EACH OCCURRENCE \$	
	EXCESS LIAB					CLAIMS-MADE	AGGREGATE \$
	DED					RETENTIONS \$	
	WORKERS COMPENSATION						
	AND EMPLOYERS' LIABILITY <input type="checkbox"/> Y/N	N/A				<input type="checkbox"/> NC STATUTORY LIMITS <input type="checkbox"/> OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDER? (Mandatory in NH)					E.L. EACH ACCIDENT \$	
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$	
						E.L. DISEASE - POLICY LIMIT \$	
		Y				CANCELLATION OF EVENT \$0.00	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Event: Parades Effective Date: 06/25/2023 End Date: 06/26/2023 Venue Location: Scissortail Park, 300 SW 7th St., Oklahoma City, OK 73106

The City of Oklahoma City and its Trusts is also added as Additional Insured.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
The City of Oklahoma City and its Trusts City of Oklahoma City 200 N. Walker Ave Oklahoma City, OK 73102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> C. Philip Hodson