



Current Date 4/30/20

Applications are processed in the order received - preference given to long standing events.

Event Name 25th Annual Plaza District Festival (Plaza Fest)

Expected Attendance 35K

Event Coordinator Casey Longacre, Plaza District Association

Email Address info@plazadistrict.org

Mailing Address 1745 NW 16th Street, Suite F1

Phone (405) 215-9793 Fax _____

Event Address (Location) 1745 NW 16th Street

Event Start Day/Date 9-28-24 Event Start Time 12pm-10pm

Event End Day/Date 9-28-24 Event End Time _____

Set-up Day/Date 9-28-24 Start Time 6am End Time 6am

Tear-down Day/Date 9-28-24 Start Time 11:59pm End Time 11:59pm

Street Closure Times (if applicable)

Closure Day/Date 9-28-24 Time 6am

Reopening Day/Date ~~9-28-24~~ 9/29/24 Time ~~11:59pm~~ 12:00 AM

Event description (activities, exact location, etc.). Please also submit an event site map.

Plaza District Festival is an annual festival featuring local artist vendors, performances, food, and kids activities

Located on the 1700 block of NW 16th St. in OKC between Indiana and Blackwelder

Is this an annual event? Yes If yes, how many years? 25

How many vendors will sell items at your event (retail, food, beverages, etc.)?

- None
- 1
- 2-10
- 11-25
- 26-50
- 50+

Please note: the deadline for the food [vendor list](#) is a strict **10 business days** prior to the event.



Event includes (mark all that apply):

- Block party
- Beverage sales
- Alcohol sales
- Food sales
- Merchandise sales
- Street activities
- Street closure
- Procession/Horse Procession
- Parade
- Amplified sound
- Live entertainment
- Electrical wiring/generator(s)
- Assembly event (First Amendment)
- Residential area
- Non-residential area
- Parklet
- Athletic event
- Filming

Number of tents 26-50

Size of tent(s) 10 x 10

Number of Parade Entries _____ Number of Horses/Animals participating _____

Emergency primary contacts during event:

Name Casey Longacre

Name Rachael Leonhart

Mobile (405) 215-4793

Mobile (405) 578-5718

Email info@plazadistrict.org

Email director@plazadistrict.org

Event Coordinator Signature _____

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under City of Oklahoma City Municipal Code Chapters 50 and 60)

RETURN COMPLETED FORM

Via U.S. Postal Special Events - Public Information & Marketing 200 N. Walker, OKC, OK 73102

Via E-Mail specialevents@okc.gov (preferred method)

Via Fax (405) 297-3124

Questions? Call Special Events Permit Office (405)297-2890

SPECIAL EVENTS OFFICE USE

Staff comments:

Special Events Office Approval _____



Event Description: The 25th annual Plaza District Festival will be held on Saturday, September 28th from noon-10pm. This event is free and open to the public.

What started as a celebration of the comeback of the revitalized Plaza District, the Plaza District Festival now draws a crowd from around the Oklahoma City area as well as visitors looking for that taste of local.

Located on Northwest 16th Street, the Plaza District Festival highlights a wide array of Oklahoma's own performing artists, visual artists and musicians while patrons enjoy local food, fun for kids and the chance to purchase items they like at artist booths.

During the day-long festival, you can catch a performance at any of the two outdoor stages set up in the district. You'll also be able to see artists in action at the annual Plaza Walls Mural Expo.

Event Date: Saturday, September 28th, 2024

Event Start Time: Noon

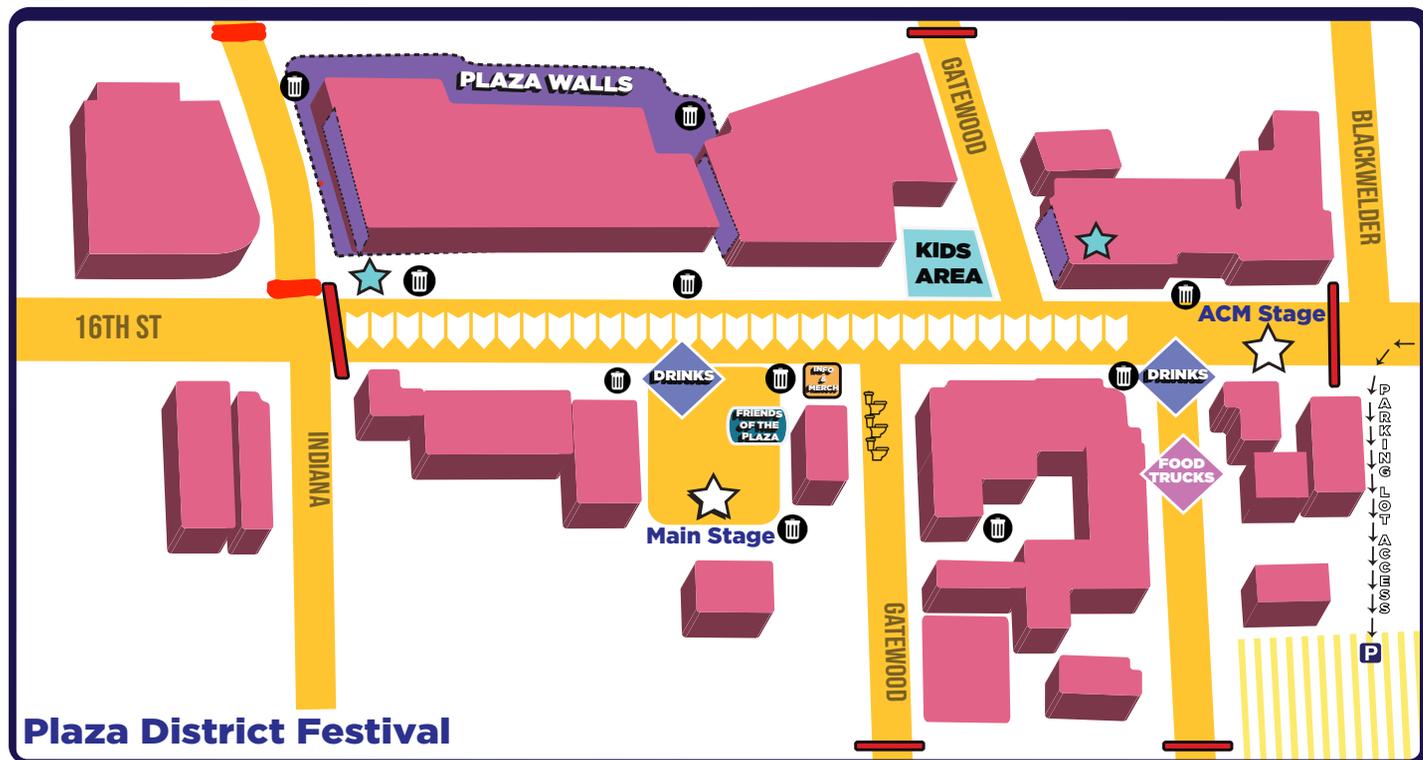
Event End Time: 10:00pm

Street Closure Start Time: 5:00am

Street Closure End Time: midnight

PLAZA DISTRICT FESTIVAL

Event Map, Traffic Plan, & Public Restrooms



LEGEND

-  **Street Closure**
-  **Trash Can**
-  **Public Restrooms**
-  **Stage**
-  **Vendor**



The City of
OKLAHOMA CITY

SPECIAL EVENTS

Consent Affidavit confirms that you have received street closure approvals from property owners for the street closure. Signed petition form, emails or letters are accepted forms of consent.

AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, RACHAEL CRAWFORD
Name

as event coordinator of the 25th ANNIVERSARY PLAZA DISTRICT FESTIVAL
Event Name

hereby certify that all required property owners abutting the street closure for the named event have been notified in writing and have provided consent that the right-of-way be closed 9/28/2024
date(s)

[Signature] 8/15/2024
Signature Date



Subscribed and sworn before me this 15th day of August, 2024

[Signature]
Notary Public

My commission expires 10/7/24



Approvals for street closures can be received either by signing this petition or via letters or e-mails.

STREET CLOSURE PETITION

EXAMPLE:

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
x		<i>John Smith</i>	1234 Street Name, OKC
x		Mary Joseph	letter attached 3456 Street Name, OKC
x		Jane Doe	e-mail attached - 91011 Street Name, OKC
x		<i>Peter Paul</i>	Pizza Palace - 5678 Street Name, OKC

Event Name 25th annual Plaza District Festival
 Event Contact Name Casey Longcore
 Event Contact E-mail info@plazadistrict.org Phone (405) 215-9793
 Event Date(s) September 28th, 2024
 Street(s) will be closed from 6:00 am until 11:59 pm

We, the undersigned, have been notified of street closures associated with the event noted and agree or disagree with the closure. I understand that if I have concerns about the proposed closure, I can contact the event organizer or contact Oklahoma City's Special Events Office at (405) 297-2890

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
✓		<i>[Signature]</i>	1745 NW 16 th St (Plaza Walls)
✓		<i>[Signature]</i>	1739 NW 16 th (DIG IT)
✓		<i>[Signature]</i>	1745 NW 16 th Folk Sign
✓		<i>[Signature]</i>	1745 NW 16 th Terra Stone
✓		<i>[Signature]</i>	1745 NW 16 th ouc ou 73106
✓		<i>[Signature]</i>	1754 NW 16 th Bad Bango
✓		<i>[Signature]</i>	1747 Grand Royale
✓		<i>[Signature]</i>	1716 NW 16 th PLAZA STORE
✓		<i>[Signature]</i>	1708 NW 16 th St. BY Everyone
✓		<i>[Signature]</i>	1706 NW 16 th St. GREN MORE
✓		<i>[Signature]</i>	1704 NW 16 th St. Aurora
✓		<i>[Signature]</i>	1700 NW 16 th FRIOS

THREE MAMA



STREET CLOSURE PETITION

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
✓		<i>Dakota Lanchester</i>	1630 N Blackwelder Ave Dog DAZE
✓		<i>[Signature]</i>	1609 N Blackwelder Likewise
✓		<i>[Signature]</i>	1700 NW 16th St. ProAM Garage
✓		<i>[Signature]</i>	1634 N Blackwelder ave MaDer
✓		<i>Ashley Pinner</i>	1701 NW 16th St. Velvet Monkey Salon
✓		<i>[Signature]</i>	1705 NW 16th St ^{NW State +} _{Good for a film}
✓		<i>[Signature]</i>	1709 NW 16th St / DNA Galleries
✓		<i>[Signature]</i>	1715 NW 16th rad bus
✓		<i>[Signature]</i>	1708 N GATEWOOD AVE, ^{HIGH VOLTAGE /} _{GLASSWORKER}
✓		<i>Bob Philla</i>	1708 N Gatewood, Lies Low Firm, PLLC
✓		<i>Clay Hank</i>	1721 16th Street Everything Goes Dena Burke
✓		<i>Jim Reynolds</i>	1727 NW 16th St., 73106
✓		<i>Nada Alkadi</i>	Email attached, 1618 n gatewood Ave Holy ^{Thrift}
✓		<i>Kendon Lacy</i>	email attached, 1755 NW 16th st. okc improv



Plaza District <info@plazadistrict.org>

REMINDER: Street Closure Petition Signatures

Kendon Lacy <executivedirector@okcimprov.com>

Wed, May 8, 2024 at 7:46 AM

To: The Plaza District- General Info <info@plazadistrict.org>

Totally agree with street closure! Most likely won't be able to coordinate times to sign.

Thanks,

Kendon Lacy

Executive Director



OKC Improv

#PlazaProv

[Quoted text hidden]



Plaza District <info@plazadistrict.org>

REMINDER: Street Closure Petition Signatures

Nada Alkadi <nadaalkadi101@gmail.com>

Tue, May 7, 2024 at 3:34 PM

To: The Plaza District- General Info <info@plazadistrict.org>

I agree with street closure!

[Quoted text hidden]



Plaza District <info@plazadistrict.org>

REMINDER: Street Closure Petition Signatures

Cassie Neahring <outonalimbokc@gmail.com>
To: The Plaza District- General Info <info@plazadistrict.org>

Tue, May 7, 2024 at 5:52 PM

I agree to all the street closures. I won't be in tomorrow
[Quoted text hidden]

