



MEMORANDUM

Council Agenda
Item No. IX. AT
9/26/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution approving a renewable Sole Source Professional Services Agreement with Downtown Oklahoma City Partnership, for the Downtown Business Improvement District, City of Oklahoma City Improvement and Special Services Assessment District No. 6, for services including shared landscaping maintenance, marketing for the district, and partial staffing of a Downtown Oklahoma City Partnership Office, in the area known as Downtown Oklahoma City, including Automobile Alley, Bricktown, the City Center, Deep Deuce, Midtown, and West Village, \$3,703,705, October 1, 2023 through September 30, 2024. Wards 6 and 7.

Location:

In and around the area commonly known as Downtown Oklahoma City, including Automobile Alley, Bricktown, the City Center, Deep Deuce, Midtown, and West Village.

Background:

The proposed agreement authorizes Downtown Oklahoma City Partnership to provide professional services for the Downtown Business Improvement District (BID) for the BID year of October 1, 2023 through September 30, 2024. Such services include beautification, cleaning, landscaping, maintenance, management, and marketing.

City staff believes that it would not be advantageous to advertise for these services due to the specialized knowledge and experience that Downtown Oklahoma City Partnership has developed during twenty-plus years of effectively and efficiently delivering consistent services, and further believes that Downtown Oklahoma City Partnership is uniquely networked into the needs of the downtown businesses, property owners, and the surrounding community, and therefore believes Downtown Oklahoma City Partnership to be a sole source provider.

The total amount of the Agreement is \$3,703,705. This agreement is fully funded by Downtown BID assessments. The final hearing regarding adoption of the assessment roll, Year 2023-2024, for the Downtown BID is being individually considered by City Council at today's meeting.

Cost:

Not to exceed \$3,703,705

Term:

October 1, 2023 through September 30, 2024

Source of Funds:

OCITY – Special Districts (BID) – Downtown BID Gen 3-Rstr – Downtown BID – Various Accounts (OCITY - 060 - 0337 - 9801001 - 52000000)

Review:

Finance

Recommendation: Resolution be adopted.