



MEMORANDUM

Council Agenda
Item No. IX. L
5/20/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution waiving formal competitive bidding and authorizing the open market purchase of Jet-A aviation fuel, related jet fuel system repair parts, fuel quality analysis testing supplies and services (COKC01715), estimated cost \$200,000, July 1, 2025 through June 30, 2026.

Background:

The Police Department purchases Jet-A aviation fuel for use in the Department's helicopters. Staff has encouraged participation in the bidding process; however, due to the continuing price volatility of this commodity, it has been difficult to receive formal bids.

Staff will obtain at least three informal price quotes prior to every purchase of Jet-A aviation fuel to ensure the City is receiving the best price for these purchases.

Individual purchases exceeding \$50,000 will, whenever possible, be submitted for Council approval through a separate agreement or resolution. However, due to the urgent nature of certain commodities, such as fuel, there may be instances where prior authorization is not feasible. In such cases, staff will seek ratification and approval by the Council through a subsequent resolution. This approach ensures operational needs are met promptly while maintaining compliance with the City's Purchasing Policies and Procedures requirements.

Staff requests Council waive formal competitive bidding and authorize the open market purchase of Jet-A aviation fuel and related jet fuel system repair parts and fuel quality analysis testing supplies and services, estimated cost \$200,000, July 1, 2025, through June 30, 2026. Purchases made with this authority will comply with the City's open market purchasing procedures.

Estimated Cost:

\$200,000

Source of Funds:

General Operations-UASN-OCITY-Police Patrol-PD Helicopter-Fuel (1001-4200621-11059-53040007)

Review:

Finance Department

Recommendation: Resolution be adopted.