

**SERVICE AGREEMENT BETWEEN THE CITY OF  
OKLAHOMA CITY AND THE OKLAHOMA STATE FAIR**

**THIS AGREEMENT** is made between The City of Oklahoma City, a municipal corporation, hereinafter referred to as “City”, and the Oklahoma State Fair, upon execution of the parties and pursuant to the terms stated herein.

**WHEREAS**, the City, through its Fire Department, employs individuals certified as Emergency Medical Technicians (EMTs) and Paramedics; and

**WHEREAS**, the parties to this Agreement desire the City to provide emergency medical services during the annual Oklahoma State Fair (September 12 – 22, 2024).

**NOW, THEREFORE**, in consideration of the mutual covenants and promises set forth herein, the parties agree as follows:

**I. CONSIDERATION, DUTIES AND RESPONSIBILITIES OF EACH PARTY**

**a. CITY**

- i. The City will provide employees certified as EMTs and Paramedics at the Oklahoma State Fair during its operating hours to perform field patient care for those who incur injuries while at the State Fair;
- ii. The City will transport individuals needing greater medical attention to the gates of the fairgrounds so the individual can be transferred to an ambulance;
- iii. The City will also provide a tactical dispatcher, supervisor, and necessary supplies during the duration of the State Fair;
- iv. The City will provide additional paramedics on-site during the bull riding events (September 20 – 21, 2024);
- v. The City shall have complete control over the manner and method of assignment of Fire Department personnel to provide the services detailed in subsections i-iv.

**b. Oklahoma State Fair**

- i. Oklahoma State Fair agrees to pay the City \$70,554.00 for work to be performed by City personnel according to the attached schedule under the terms of this agreement;

- ii. Oklahoma State Fair shall release and indemnify The City of Oklahoma City for any loss resulting from its torts or the torts of any its employees and/or any third party.

## II. TERM

This Agreement shall become effective upon the date of approval by The City Council of The City of Oklahoma City and the Oklahoma State Fair and executed by the proper officers of each entity, and shall remain in effect through September 22, 2024, or until terminated by mutual consent of either party with or without cause by giving thirty (30) days written notice.

## III. NOTICES

- a. Notice of termination required under this Agreement under “Termination” shall be in writing, shall be considered received when mailed, and shall be mailed by certified mail, return receipt requested, to the parties at the following addresses:

If to the City:      City Clerk,  
                                 The City of Oklahoma City  
                                 200 N. Walker Blvd., Suite 200  
                                 Oklahoma City, OK 73102

If to Oklahoma  
State Fair:            Oklahoma State Fair  
                                 3001 General Pershing Blvd.  
                                 Oklahoma City, OK 73107

- b. The provisions of this agreement are severable. In the event any of the provisions of this Agreement are judicially determined to be unenforceable, then those terms shall be severed from the agreement and not affect the legality of this Agreement as a whole.

## IV. COMPLETE AGREEMENT

This Agreement is the complete agreement of the parties regarding matters addressed herein. No oral agreements or representations shall be considered binding on the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year executed by the City.

Oklahoma State Fair

By: \_\_\_\_\_

Title: President + CEO

Signed and notarized before me this 26<sup>th</sup> day of July, 2024

Notary Seal:

Notary: \_\_\_\_\_

Commission Expiration: 5/2/26

Commission # 22006162

APPROVED by the Council and SIGNED by the Mayor of The City of Oklahoma City this:  
27TH day of AUGUST, 2024,

ATTEST:

Amy K. Simpson  
CITY CLERK



David Holt

REVIEWED for form and legality.

Jonathan Garcia  
Assistant Municipal Counselor

# State Fair Staffing

## Thursday

9/12/2024

Location	Time	Hours
Aid Station	1200-2300	11
Supervisor	1000-2300	13
Cart 1	1000-2300	13
Cart 2	1300-2300	10
Dispatcher	1000-2300	13
Supplies		

## Saturday

9/14/2024

Location	Time	Hours
Aid Station	1000-0000	14
Supervisor	1000-0000	14
Cart 1	1000-0000	14
Cart 2	1200-0000	12
Dispatcher	1000-0000	14
Supplies		

## Monday

9/16/2024

Location	Time	Hours
Aid Station	1200-2300	11
Supervisor	0900-2300	14
Cart 1	1000-2300	13
Cart 2	1000-2200	12
Dispatcher	0900-2300	14
Supplies		

## Wednesday

9/18/2024

Location	Time	Hours
Aid Station	1000-2300	13
Supervisor	0900-2300	14
Cart 1	1000-2300	13
Cart 2	1000-2200	12
Dispatcher	0900-2300	14
Supplies		

## Friday

9/20/2024

Location	Time	Hours
Aid Station	1200-0000	12
Supervisor	1000-0000	14
Cart 1	1000-2300	13
Cart 2	1200-0000	12
Dispatcher	1000-0000	14
Bull Riding	1900-2300	4
Supplies		

## Sunday

9/22/2024

Location	Time	Hours
Aid Station	1200-2300	11
Supervisor	1000-2300	13
Cart 1	1000-2300	13
Cart 2	1200-2300	11
Dispatcher	1000-2300	13
Supplies		

## Friday

9/13/2024

Location	Time	Hours
Aid Station	1200-0000	12
Supervisor	1000-0000	14
Cart 1	1000-0000	14
Cart 2	1200-0000	12
Dispatcher	1000-0000	14
Supplies		

## Sunday

9/15/2024

Location	Time	Hours
Aid Station	1000-2300	13
Supervisor	1000-2300	13
Cart 1	1000-2300	13
Cart 2	1200-2300	11
Dispatcher	1000-2300	13
Supplies		

## Tuesday

9/17/2024

Location	Time	Hours
Aid Station	1200-2300	11
Supervisor	1000-2300	13
Cart 1	1000-2300	13
Cart 2	1300-2300	10
Dispatcher	1000-2300	13
Supplies		

## Thursday

9/19/2024

Location	Time	Hours
Aid Station	1200-2300	11
Supervisor	1000-2300	13
Cart 1	1000-2300	13
Cart 2	1300-2300	10
Dispatcher	1000-2300	13
Supplies		

## Saturday

9/21/2024

Location	Time	Hours
Aid Station	1000-0000	14
Supervisor	1000-0000	14
Cart 1	1000-0000	14
Cart 2	1200-0000	12
Dispatcher	1000-0000	14
Bull Riding	1900-2300	4
Supplies		