



# MEMORANDUM

Council Agenda  
Item No. IX. J  
11/5/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of exterior furnishings from Landscape Forms, through the National Cooperative Purchasing Alliance contract (COKC01057), estimated cost \$250,000, November 7, 2024 through November 6, 2025.

### **Background:**

The Public Works Department has a need for the purchase of premium-quality, exterior, site furnishings including benches, tables, chairs, umbrellas, and accessories, which are available through the National Cooperative Purchasing Alliance (NCPA). Staff reviewed City and State contracts and other cooperative agreements and found the NCPA Cooperative contract best met the needs of the department for the availability of suppliers, equipment and pricing.

The National Cooperative Purchasing Alliance (NCPA) is a cooperative purchasing organization that provides government entities access to competitively solicited purchasing plans. Through the National Cooperative Purchasing Alliance (NCPA), the City will procure goods and services using an established government contract, which adheres to bidding procedures that substantially comply with the City's requirements. The approval process for this contract mirrors the procedures followed when purchasing from State contracts. Staff does not believe any advantage would be gained by developing specifications and issuing a formal bid.

The estimated cost for this cooperative agreement is based on anticipated expenditures for this commodity. The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

### **Vendor:**

Landscape Forms

### **Estimated Cost:**

\$250,000

### **Source of Funds:**

Various funds and accounts

### **Review:**

Finance Department

**Recommendation:** Resolution be adopted.