



# MEMORANDUM

Council Agenda  
Item No. IX. T  
9/26/2023

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution approving the Oklahoma Historical Society Subgrant Agreement, Project Number 23-607 (G92024) for receipt of funds from the Certified Local Governments Program in the amount of \$43,211; pledging \$28,807 in local matching funds from the City's General Fund in the form of current contributions to the salary of the City's Historic Preservation Planner; approving the receipt of additional funding if further subgrant funds become available during the contract year; allowing a 40% match, not to exceed \$30,000 in local matching funds, from the City's General Fund, in the form of current contributions to the salary of the City's Historic Preservation Planner for the grant period of September 30, 2023 through September 29, 2024; and authorizing the execution of necessary documents.

### **Purpose:**

The City maintains an ongoing Historic Preservation program that includes providing support for the Historic Preservation Commission; administering the Historic Preservation Ordinance and Guidelines; conducting/participating in training; preparing historic preservation surveys; processing National Register of Historic Places nominations; assisting with Section 106 review for projects receiving federal funding; and educating the community about the benefits of historic preservation. The Certified Local Governments (CLG) program provides funding for many of functions that support the City's Historic Preservation program.

### **Background:**

The City of Oklahoma City has participated in the CLG program through the State Historic Preservation Office (SHPO) since January 1991. The CLG program provides federal grant money to communities for assisting the SHPO in carrying out National Historic Preservation Programs in Oklahoma consistent with Oklahoma's Statewide Preservation Plan. The amount of grant funds available is determined at the start of the contract year; however, as the year progresses, additional grant funds may become available. The City's match (40% of the total cost) is met using the City's Historic Preservation Planner salary paid from the General Fund. Required matching funds, in the event of increased grant money made available during the year, will not exceed the annual General Fund contribution to the Preservation Planner's salary.

### **Cost:**

The total cost of the Certified Local Governments Program for 2023-2024 is estimated at \$72,018.00 based on the current amount of grant funding available.

**Term:**

September 30, 2023 through September 29, 2024.

**Source of Funds:**

The City share (40% of the total cost) is estimated at \$28,807.00 based on the current grant funds available and is provided by General Funds.

\$43,211.00 Historic Preservation Grant from Grants Management - Department of the Interior – Historic Preservation Program – Grant 23-607 (019-6150-2409200-G0000-G92024)

\$28,807.00 in Local Matching Funds from the City’s General Fund (001-0001-2400302-51000001).

**Review:**

Planning

**Recommendation:** Resolution be adopted.