



The City of  
**OKLAHOMA CITY**

# SPECIAL EVENT PERMIT

Current date 1/23/2023

**Applications processed in the order received / Preference given to long-standing events**

Event Plaza District Festival

Expected number of participants 25k-35k

Event coordinator(s) Joel Parks, Plaza District Association

Email address + address info@plazadistrict.org, 1745 NW 16th Street, Suite F1

Phone 405-326-0091 Fax \_\_\_\_\_

Event Start: Day/Date September 30th, 2023 Time noon

Event End: Day/Date September 30th, 2023 Time 10

Setup: Day/Date September 30th, 2023 Start time 6am End time 11:45am

Teardown: Day/Date September 30th, 2023 Start time 10pm End time 11:59pm

Street Closure Times (if applicable)

Closure: Day/Date September 30th, 2023 Time 5:30am

Reopening: Day/Date September 30th, 2023 Time 11:59pm

Event description (activities, exact location or address, etc.). **Please also submit an event site map.**

The Plaza District Festival is an annual street arts festival featuring local arts vendors, performers,  
food, and kids activities.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this an annual event? Yes If yes, how many years? 24

How many vendors will sell items at your event (retail, food, beverages, etc.)?

☐ None ☐ 1 ☐ 2-10 ☐ 11-25 ☒ 26-50 ☐ 50+

Please note: the deadline for the food [vendor list](#) is a strict **10 business days** prior to the event.



The City of  
**OKLAHOMA CITY**

# SPECIAL EVENT PERMIT

**Event Includes:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Block party       | <input checked="" type="checkbox"/> Street closure                 | <input type="checkbox"/> Assembly event<br>(First Amendment) |
| <input checked="" type="checkbox"/> Beverage sales    | <input type="checkbox"/> Procession                                | <input type="checkbox"/> Residential area                    |
| <input checked="" type="checkbox"/> Alcohol sales     | <input type="checkbox"/> Parade                                    | <input checked="" type="checkbox"/> Non-residential area     |
| <input checked="" type="checkbox"/> Food sales        | <input checked="" type="checkbox"/> Amplified sound                | <input type="checkbox"/> Parklet                             |
| <input checked="" type="checkbox"/> Merchandise sales | <input checked="" type="checkbox"/> Live entertainment             | <input type="checkbox"/> Athletic event                      |
| <input checked="" type="checkbox"/> Street activities | <input checked="" type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Filming                             |

Number of tents about 40

Size of tent(s) 10x10

Please note: the application deadline for ABLE (alcohol) licenses is **60 days** prior to the event.

**Primary contacts (during event):**

Name <u>Joel Parks</u>	Name <u>Rachael Leonhart</u>
mobile <u>405-326-0091</u>	mobile <u>405-578-5718</u>
email <u>info@plazadistrict.org</u>	email <u>director@plazadistrict.org</u>

**Event Coordinator Signature**

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under City of Oklahoma City Municipal Code Chapters 50 and 60)

**Return to:** Special Events – Public Information & Marketing, 200 N Walker, OKC, OK 73102  
email: [specialevents@okc.gov](mailto:specialevents@okc.gov) office 405-297-2890 fax 405-297-3124

**SPECIAL EVENTS OFFICE USE**

Staff comments

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**Special Events Office Approval** \_\_\_\_\_

**Event Description:**

The 24th annual Plaza District Festival will be held on Saturday, September 30th from noon-10pm. This event is free and open to the public.

What started as a celebration of the comeback of the revitalized Plaza District, the Plaza District Festival now draws a crowd from around the Oklahoma City area as well as visitors looking for that taste of local.

Located on Northwest 16th Street, the Plaza District Festival highlights a wide array of Oklahoma's own performing artists, visual artists and musicians while patrons enjoy local food, fun for kids and the chance to purchase items they like at artist booths.

During the daylong festival, you can catch a performance at any of the two outdoor stages set up in the district. You'll also be able to see artists in action at the annual Plaza Walls Mural Expo.

**Event Date:** Saturday, September 30th, 2022

**Event Start Time:** Noon

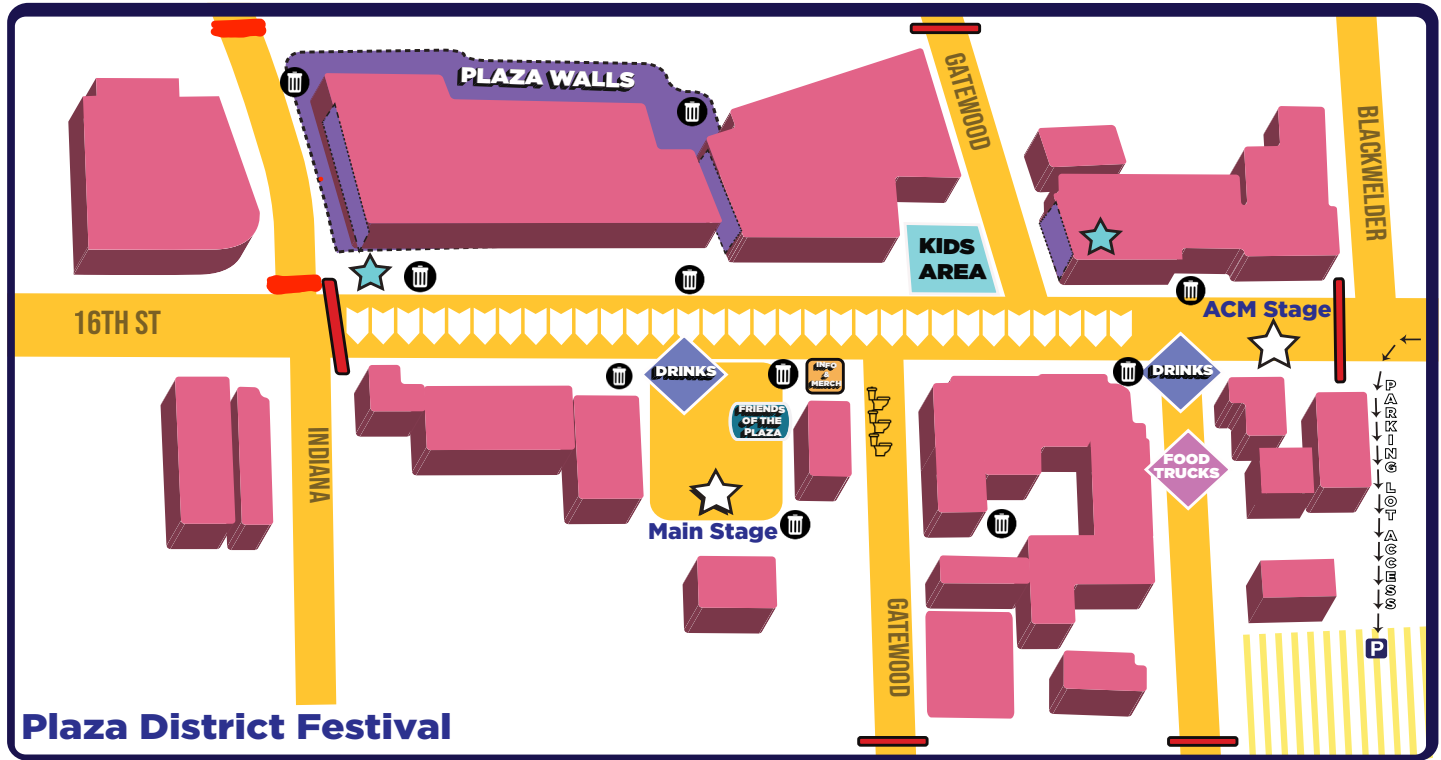
**Event End Time:** 10:00pm

**Street Closure Start Time:** 5:00am

**Street Closure End Time:** 11:59pm

# PLAZA DISTRICT FESTIVAL

## Event Map, Traffic Plan, & Public Restrooms



## LEGEND

-  **Street Closure**
-  **Trash Can**
-  **Public Restrooms**
-  **Stage**
-  **Vendor**



The City of  
**OKLAHOMA CITY**

## SPECIAL EVENTS

Consent Affidavit confirms that you have received street closure approvals from property owners for the street closure. Signed petition form, emails or letters are accepted forms of consent.

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### AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

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## AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Rachael Leonhart

Name

as event coordinator of the Plaza District Festival

Event Name

hereby certify that all required property owners abutting the street closure for the named event have been notified in writing and have provided consent that the right-of-way be closed 9/30/2023 date(s)

[Signature]

Signature

8/3/2023

Date



Subscribed and sworn before me this 3rd day of August, 2023.

Phuongmai T. Walton  
Notary Public

My commission expires 3-10-2025



The City of  
**OKLAHOMA CITY**

**SPECIAL EVENTS**

**STREET CLOSURE PETITION**

We, the undersigned, have been notified of street closures associated with the event noted and agree or disagree with the closure. I understand that if I have concerns about the proposed closure, I can contact the event organizer or contact Oklahoma City's Special Events Office at 297-2890.

**EVENT(S) | CONTACT | DATE | TIME**

Event: Calderón Dance Festival  
Contact: Joel Parks | 405-326-0091  
Date & Time: May 7th, 2023 | 6am-11pm

Event: LIVE! on the Plaza (x2)  
Contact: Joel Parks | 405-326-0091  
Date & Time: 6/9/2023 & 9/8/2023 | 6am-11pm

Event: Plaza District Festival  
Contact: Joel Parks | 405-326-0091  
Date & Time: 9/30/2023 | 6am-11pm

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
✓			1749 NW 16th St. - GRAND ROYALE
✓			1716 NW 16th St. Neighborhood Store
✓			1706 NW 16th St. - GRINMORE
✓			1709 NW 16th St - DMTA
✓			1715 NW 16th St - RADPAR
x			1708 N GATEWOOD AVE - HV/GB/bics
x			1804 NW 16th STREET AVE
x			1754 NW 16th St Br Gramps
x			1712 NW 16th OKC No Regrets
✓			1734 NW 11th Mexican Radio
x			1800 NW 16th St. The Mule
x			NEON 1742 NW 16th
x			1738 NW 16th OKC, OK 73106
x			1751 NW 16th OKC, OK 73106
x			1757 NW 16
x			1745 D NW 16th, 73106
x			1610 N. GATEWOOD AVE
x			1727 NW 16th St 73106

Find additional info and forms @ [www.okc.gov/specialevents](http://www.okc.gov/specialevents)



Hey Tarena,

Please respond to this email by February 24th with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 9th, September 8th, September 30th, from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org)) or contact Oklahoma City's Special Events Office (405-297-2890)."

- **Property Owner/Representative:** Tarena Self
- **Property Address:** New State Burgers, 1705 NW 16th St
- **Dates of Closures:**
  - Sunday, May 7th, 2023 | Calderón Dance Festival
  - Friday, June 9th, 2023 | PRIDE! on the Plaza
  - Friday, September 8th, 2023 | SKATE the Plaza
  - Saturday, September 30th, 2023 | Plaza District Festival
- **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St. (See Map below)



Please let me know if you have any questions or concerns!



**Joel Parks**  
Director of Marketing  
and Programming  
Plaza District Association  
Plaza Business Alliance  
405.326.0091



**Joel Parks**  
Director of Marketing  
and Programming  
Plaza District Association  
Plaza Business Alliance  
405.326.0091

Tarena Self

to me

Feb 28, 2023, 2:57 PM (2 days ago) ☆ ↺ ⋮

Agree

Tomorrow

✕



The Plaza District- General Info <[info@plazadistrict.org](mailto:info@plazadistrict.org)>

to K

Thu, Feb 23, 4:40 PM (7 days ago) ☆ ↻ ⋮

Hey Keith

I hope you've been well! Please respond to this email by February 24th with **"Agree"** or **"Disagree"** regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 9th, September 8th, September 30th, from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org)) or contact Oklahoma City's Special Events Office (405-297-2890)."

- **Property Owner/Representative:** Keith Rinearson
- **Property Address:** The Hangout/Cheers: 1738 NW 16th St
- **Dates of Closures:**
  - Sunday, May 7th, 2023 | Calderón Dance Festival
  - Friday, June 9th, 2023 | PRIDE! on the Plaza
  - Friday, September 8th, 2023 | SKATE the Plaza
  - Saturday, September 30th, 2023 | Plaza District Festival
- **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 16th St. to NW 16th St. (See Map below)



Please let me know if you have any questions or concerns!



**Joel Parks**  
Director of Marketing  
and Programming  
Plaza District Association  
Plaza Business Alliance  
405.326.0091



K O Rinearson

to info

Fri, Feb 24, 9:57 AM (6 days ago) ☆ ↻ ⋮

AGREE

Sent from my iPhone





The Plaza District- General Info [info@plazadistrict.org](mailto:info@plazadistrict.org)

to Joey, The The

Thu, Feb 16, 6:00AM ☆ ↶ ⋮

Hey Joey,

Looking forward to this year's events! Please respond to this email by February 24th with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 9th, September 8th, September 30th, from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org)) or contact Oklahoma City's Special Events Office (405-297-2890)."

• **Property Owner/Representative:** Joey Morris

• **Property Address:**

- The Press OKC 1609 N Blackwelder Ave
- The Mule 1800 NW 16th St

• **Dates of Closures:**

- Sunday, May 7th, 2023 | Calderón Dance Festival
- Friday, June 9th, 2023 | PRIDE! on the Plaza
- Friday, September 8th, 2023 | SKATE the Plaza
- Saturday, September 30th, 2023 | Plaza District Festival

• **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Galewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St. (See Map below)



Please let me know if you have any questions or concerns!



**Joel Parks**  
Director of Marketing  
and Programming  
Plaza District Association  
Plaza Business Alliance  
405.326.0091



The Mule

to 1000

Thu, Feb 23, 4:22PM (11 days ago) ☆ ↶ ⋮

Agree, just a correction, the press is 1610 not 1609

Sent from my iPhone



The Plaza District- General Info [info@plazadistrict.org](mailto:info@plazadistrict.org)  
to Jeff, BO, Ames, amee, Patrick +

Thu, Feb 16, 8:00AM ☆ ↶ ⋮

Jeff and Ames,

I hope you've been well! Please respond to this email by February 24th with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 9th, September 8th, September 30th, from 8am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org)) or contact Oklahoma City's Special Events Office (405-297-2890)."

• **Property Owner/Representative:** Jeff + Ames Struble

• **Property Address:**

- Empire Slice House: 1804 NW 16th St
- Lynx PC Lot (Struble portion): 1815 NW 16TH ST
- Magoo's Attic, Ma Der Lao +: 1630 N Blackwelder Ave
- The Stray: 1620 N Blackwelder Ave
- Parking Lot: 1618 N Blackwelder Ave
- Purify Day Spa: 1601 N Blackwelder Ave
- Likewise: 1609 N Blackwelder Ave
- Aurora + GRINMORE: 1706 NW 16th St
- BY\_E + The Treatment: 1708 NW 16th St
- 1712 LLC (Struble Properties): 1712 NW 16th St

• **Dates of Closures:**

- Sunday, May 7th, 2023 | Calderón Danos Festival
- Friday, June 9th, 2023 | PRIDE! on the Plaza
- Friday, September 8th, 2023 | SKATE the Plaza
- Saturday, September 30th, 2023 | Plaza District Festival

• **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St to NW 16th St, and partial closure of Blackwelder from NW 15th St to NW 16th St. (See Map below)



Please let me know if you have any questions or concerns!



**Joel Parks**  
Director of Marketing  
and Programming  
Plaza District Association  
Plaza Business Alliance  
405.326.0091



**Mail Delivery Subsystem**

Address not found Your message wasn't delivered to [amw@100mmyok.com](mailto:amw@100mmyok.com) because the address couldn't be found, or is unable to receive mail. [LEARN MORE](#) This is



The Plaza District- General Info [info@plazadistrict.org](mailto:info@plazadistrict.org)  
to Estrella, Estrella, Estrella, Estrella

Thu, Feb 16, 8:00AM ☆ ↻ ⋮

Please respond to this email by February 24th with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 9th, September 8th, September 30th, from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org) or contact Oklahoma City's Special Events Office (405-297-2890)."

- **Property Owner/Representative:** Estrella Evans
- **Property Address:**
  - Velvet Monkey Salon: 1711 N Blackwelder Ave
- **Dates of Closures:**
  - Sunday, May 7th, 2023 | Calderón Dance Festival
  - Friday, June 9th, 2023 | PRIDE! on the Plaza
  - Friday, September 8th, 2023 | SKATE the Plaza
  - Saturday, September 30th, 2023 | Plaza District Festival
- **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St. (See Map below)



Please let me know if you have any questions or concerns!



**Joel Parks**  
Director of Marketing  
and Programming  
Plaza District Association  
Plaza Business Alliance  
405.326.0091

2



**Mail Delivery Subsystem**

Address not found Your message wasn't delivered to [estrella@velvetmonkeysalon.com](mailto:estrella@velvetmonkeysalon.com) because the domain [velvetmonkeysalon.com](mailto:estrella@velvetmonkeysalon.com) couldn't be found. Check for typos.

Sun, Feb 19, 11:32AM (11 days ago) ☆



**Estrella Evans**

to me

Agree

Estrella Velvet Monkey Salons  
Peace, love, & beauty.  
[www.velvetmonkeysalon.com](http://www.velvetmonkeysalon.com)

Sun, Feb 19, 12:28PM (11 days ago) ☆ ↻ ⋮

## Plaza District Event Street Closure Request External Street Closure



The Plaza District- General Info [info@plazadistrict.org](mailto:info@plazadistrict.org)

to david.huynh

Thu, Feb 16, 8:00 AM



Hey David,

I hope you've been well! Please respond to this email by February 24th with **"Agree"** or **"Disagree"** regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 9th, September 8th, September 30th, from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org)) or contact Oklahoma City's Special Events Office (405-297-2690)."

• **Property Owner/Representative:** David Huynh

• **Property Address:**

• Pro AM Garage, 1700 NW 16th St

• **Dates of Closures:**

• Sunday, May 7th, 2023 | Calderón Dance Festival

• Friday, June 9th, 2023 | PRIDE! on the Plaza

• Friday, September 8th, 2023 | SKATE the Plaza

• Saturday, September 30th, 2023 | Plaza District Festival

• **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St. (See Map below)



Please let me know if you have any questions or concerns!



**Joel Parks**  
Director of Marketing  
and Programming  
Plaza District Association  
Plaza Business Alliance  
405.326.0091



David Huynh

to me

Fri, Feb 17, 11:36 AM (13 days ago)



You are totally good to go. I approve.

(auto)

Thank you!

Yay!

Thank you so much!



## Plaza District Event Street Closure Request

External

Open in Outlook

Print, Share, Reply



The Plaza District- General Info <info@plazadistrict.org>

To: rjreynolds, Kelsey

Thu, Feb 16 9:00 AM

Star, Reply, Forward

Hey Jorgee and Kelsey

Please respond to this email by February 24th with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 9th, September 8th, September 30th, from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org)) or contact Oklahoma City's Special Events Office (405-297-2890)."

- **Property Owner/Representative:** Jorgee Reynolds, Kelsey Faulk
- **Property Address:** Everything Goes Dance 1721 NW 16th St
- **Dates of Closures:**
  - Sunday, May 7th, 2023 | Calderón Dance Festival
  - Friday, June 9th, 2023 | PRIDE! on the Plaza
  - Friday, September 8th, 2023 | SKATE the Plaza
  - Saturday, September 30th, 2023 | Plaza District Festival
- **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Galewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St. (See Map below)



Please let me know if you have any questions or concerns!



**Joel Parks**  
Director of Marketing  
and Programming  
Plaza District Association  
Plaza Business Alliance  
405.326.0091



kelseyreneefaulk@aol.com

To me

Thu Feb 16 10:00 AM

Star, Reply, Forward

Agree! Thank you for all you do, Joel!

-Kelsey Faulk Perez

1/1



FW: Plaza District Event Street Closure Request



Steve Mason

To: Mr. Chris Ryerson, mryerson@okcymail.com, Maribou, 161101 Okcymail.com, states, Frank, Denise, 161101

Thu Feb 16, 9:06 AM

I agree: steve.mason

From: [The Plaza District- General Info](#)  
Sent: Thursday, February 16, 2023 8:01 AM  
To: [Steve Mason](#)  
Subject: Plaza District Event Street Closure Request

Hey Steve,

I hope you've been well! Please respond to this email by February 24th with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 8th, September 8th, September 30th from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org)) or contact Oklahoma City's Special Events Office (405-297-2890)."

- 1. **Property Owner/Representative:** Steve Mason
- 2. **Property Address:**

- 1. Mexican Radio: 1734 NW 16th St.
- 2. Scorecards + Plaza Shopping Center: 1708 N Indiana Ave
- 3. Pie Junkie + DNA Galleries: 1709 + 1711 NW 16TH ST

- 3. **Dates of Closures:**

- 1. Sunday, May 7th, 2023 | Calderón Dance Festival
- 2. Friday, June 9th, 2023 | PRIDE! on the Plaza
- 3. Friday, September 8th, 2023 | SKATE the Plaza
- 4. Saturday, September 30th, 2023 | Plaza District Festival

- 1. **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St. (See Map below)

Please let me know if you have any questions or concerns!

## Plaza District Event Street Closure Request

External

Street Closure 3



The Plaza District- General info <[info@plazadistrict.org](mailto:info@plazadistrict.org)>

To: David

Thu, Feb 16, 8:00AM ☆ ↶ ⋮

Hey David,

I hope you've been well! Please respond to this email by February 24th with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 9th, September 8th, September 30th from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org)) or contact Oklahoma City's Special Events Office (405-297-2890)."

- **Property Owner/Representative:** David Wanzer
- **Property Address:**
  - Oak & Ore + Roxy's Ice Cream: 1732 NW 16th St
- **Dates of Closures:**
  - Sunday, May 7th, 2023 | Calderon Dance Festival
  - Friday, June 9th, 2023 | PRIDE! on the Plaza
  - Friday, September 8th, 2023 | SKATE the Plaza
  - Saturday, September 30th, 2023 | Plaza District Festival
- **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Galewood from NW 17th St to NW 16th St, and partial closure of Blackwelder from NW 15th St to NW 16th St. (See Map below)



Please let me know if you have any questions or concerns!



**Joel Parks**  
Director of Marketing  
and Programming  
Plaza District Association  
Plaza Business Alliance  
405.326.0091



David Wanzer

To: info

Thu, Feb 16, 8:00AM ☆ ↶ ⋮

Agree.

Thanks!

David Wanzer  
405-641-6911  
[david@novolensweb.com](mailto:david@novolensweb.com)

## Plaza District Event Street Closure Request

External

Send Message



The Plaza District- General Info

to daniel@plazadistrict.org

Thu, Feb 16, 8:00 AM



Hey Kathy,

I hope you've been well! This email is in regards to the street closures for the events in 2023. Please respond to this email by February 24th with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District events on May 7th, June 9th, September 8th, September 30th, from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-326-0091 | [info@plazadistrict.org](mailto:info@plazadistrict.org)) or contact Oklahoma City's Special Events Office (405-297-2890)."

• **Property Owner/Representative:**

• **Property Address:**

- 1715-1717 N Gatewood
- 1724-1726 NW 17th St.

• **Dates of Closures:**

- Sunday, May 7th, 2023 | Calderón Dance Festival
- Friday, June 9th, 2023 | PRIDE! on the Plaza
- Friday, September 8th, 2023 | SKATE the Plaza
- Saturday, September 30th, 2023 | Plaza District Festival

- **Closure Details:** Closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St. (See Map below)



Please let me know if you have any questions or concerns!



**Joel Parks**

Director of Marketing  
and Programming

Plaza District Association  
Plaza Business Alliance

405.326.0091



Katherine Reynolds

to me

Agree

I'll let my tenants know  
Kathy

Sent from my iPhone

Thu, Feb 16, 8:27 AM





PLAZDIS02C

CSTRAWN

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/3/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> License # 1017969 <b>INSURICA</b> 5100 N. Classen Blvd, #300 Oklahoma City, OK 73118	<b>CONTACT NAME:</b> Amanda Cole	
	<b>PHONE (A/C, No, Ext):</b> (405) 556-2224	<b>FAX (A/C, No):</b> (405) 556-2332
	<b>E-MAIL ADDRESS:</b> amanda.cole@INSURICA.com	
<b>INSURED</b>  Plaza District Chamber of Commerce 1745 NW 16th St. F1 Oklahoma City, OK 73106	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> United States Liability Insurance Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	X	NBP1558411	6/20/2023	6/20/2024	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ Included
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	OTHER:						
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY						
	<input type="checkbox"/> ANY AUTO	X	X	NBP1558411	6/20/2023	6/20/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
City of Oklahoma City and its Trusts are an Additional Insured and a Waiver of Subrogation applies with respect to General Liability and Auto Liability if required or agreed to in a written contract subject to all provisions and limitations of the policy.

## CERTIFICATE HOLDER

## CANCELLATION

City of Oklahoma City City Manager's Office 200 N. Walker Ave., 3rd Floor Oklahoma City, OK 73102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 