



MEMORANDUM

Council Agenda
Item No. IX. H
12/31/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of a learning management system from Lexipol, LLC through a cooperative agreement with Sourcewell (CP24-C265822), estimated cost \$70,000, January 2, 2025 through January 1, 2026; and approving Renewal No. 1 of Master Service Agreement.

Background:

Agreement was approved on January 2, 2024 (Item No. IX.H) for the purchase of a learning management system from Lexipol, LLC through a cooperative agreement with Sourcewell for period January 2, 2024 through January 1, 2025 and a Master Services Agreement was approved. The Master Service Agreement has four one-year renewal options.

The agreement meets the City's policy on renewal of agreements for goods and services. Staff has notified the vendor that the City wishes to renew their agreement under the same terms and conditions as previously awarded. A letter agreeing to the renewal has been received from the vendor. The vendor submitted updated pricing which is allowed under the terms of the agreement.

Sourcewell benefits public agencies by providing national pricing through competitively solicited proposals. This contract adoption will allow the Fire Department to renew a learning management system at a discounted price under Sourcewell's contract, Public Safety Training and Simulation Equipment and Technology #011822-LXP. Lexipol, LLC offers a 5% discount on each line item on the contract.

The system provides online training and records management to ensure training compliance, track employee training, and maintain records for many different areas of the Fire Department. The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

Estimated Cost:

\$70,000

Source of Funds:

Fire Sales Tax > OCITY > Budget-Fire Administration > Fire Technology > Budget-Other Services and Charges (1301-45001XX-11555-52000001)

Review:

Fire Department

Recommendation: Resolution be adopted and Renewal No. 1 of Master Service Agreement be approved.