

**ORDINANCE NO.** \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 59, SECTION 5150, OF THE OKLAHOMA CITY MUNICIPAL CODE, 2020, TO ESTABLISH A SPECIAL PERMIT TO OPERATE USE UNIT 8250.7 EMERGENCY SHELTERS AND FEEDING SITES IN THE DBD DOWNTOWN BUSINESS AND HL HISTORIC LANDMARK OVERLAY DISTRICTS AND DECLARING AN EMERGENCY.

**EMERGENCY ORDINANCE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OKLAHOMA CITY:

**SECTION 1.** That Chapter 59, Section 5150, of the Oklahoma City Municipal Code, 2020, be amended to establish a Special Permit to operate Use Unit 8250.7 Emergency Shelters and Feeding Sites in the DBD Downtown Business District, as shown upon the District Map to include therein the following described property, subject to the HL Historic Landmark Overlay District boundary:

Lots 27, 28, 29, and 30 in Block 2, Gault and Johnson's Addition to Oklahoma City, Oklahoma County, State of Oklahoma, according to the recorded plat thereof. AND All of Lots 31, 32, and 33 in Block 2, Gault and Johnson's Addition to Oklahoma City, Oklahoma according to the recorded plat thereof. AND Lots 34, 35, 36, and 37 in Block 2, Gault and Johnson's Addition to Oklahoma City, Oklahoma, according to the recorded plat thereof, except a strip of plot of ground 3 feet wide, and 75 feet long off the East side of Lot 27 extending North 75 feet from the south line of Lot 37.

**SECTION 2. Conditions.** This Special Permit is adopted subject to and contingent upon the following conditions, to-wit:

1. The Special Permit shall conform to the conditions of the Program Description.

**SECTION 3.** (EMERGENCY) WHEREAS, it being immediately necessary for the preservation of the peace, health, safety, and public good of Oklahoma City and the inhabitants thereof that the provisions of this ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall take effect, and be in full force from and after its passage, as provided by law.

**INTRODUCED AND READ** in open meeting of the Council of The City of Oklahoma City, Oklahoma, on this 12TH day of MARCH, 2024.

**PASSED** by the Council of The City of Oklahoma City, Oklahoma, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**SIGNED** by the Mayor of The City of Oklahoma City, Oklahoma, this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

REVIEWED for form and legality.

  
\_\_\_\_\_  
ASSISTANT MUNICIPAL COUNSELOR

## **Program Description**

### **SP-584**

St. Paul's Episcopal Cathedral will provide emergency shelter to those who are homeless during bitterly cold weather. The Cathedral can shelter up to 70 individuals in its Dean Willey Hall. While St. Paul's Episcopal Cathedral is providing the physical space for the shelter, the planning, set up, staffing, and administration of the shelter is a partnership between City Care, OK End Homelessness, and representatives from the Oklahoma County with consultation from The Homeless Alliance.

The emergency shelter will be set up for overflow when local area shelters are full and the Oklahoma City Cold Weather Contingency Plan is put into action, which occurs when the high temperature is 32 degrees Fahrenheit or below for three (3) consecutive days.

During the operation of the emergency shelter, participants will remain inside. In addition, St. Paul's Episcopal Cathedral has outside space within the Cathedral gates, so participants will not congregate or wander around outside the Cathedral property. When the emergency is passed and the shelter closes, participants will be asked to leave and if necessary, volunteers may help transport the participants to another shelter or location.

While the emergency shelter is open, participants will be provided a warm space to sleep, laundry service, and meals. Participants may be allowed to shower at the Edward L. Gaylord Downtown YMCA located at 1 NW 4<sup>th</sup> St.

The shelter will be staffed by volunteers; City Care will coordinate volunteer sign up. Case management will be provided upon check in by OK End Homelessness. Regarding staffing, at least 2 staff from OK End Homelessness will be on site at all times for check in, case management, and shelter oversight; there will be 6-15 additional volunteers onsite to provide food/drink, security and facility care (cleanup), as coordinated by City Care. St. Paul's Cathedral is responsible for the building and grounds to ensure internal and external areas of the facility are maintained while the emergency shelter is in operation. At least 2 volunteers will remain awake at all times to provide assistance and security. Volunteers will be organized into several teams, including the setup team, volunteer team (for kitchen, floor, prayer, clean up, restrooms, laundry, first aid, and transportation assistant), transportation team working with Embark, and the security team ensuring safety and de-escalation of situations.