



# MEMORANDUM

Council Agenda  
Item No. IX. M  
7/2/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal No. 2 of pricing agreements, Bay Promo LLC (R24-C237036), Bordova Innovations Inc. (R24-C237037), Gellco Clothing and Shoes (R24-C237038), Heaven's Ark Enterprise, LLC (R24-C237039), Orchid Uniforms Retail Sales, LLC (R24-C237040), Red Wing Shoe Store (R24-C237041), Shoes for Crews, LLC (R24-C237042) and Trinity Enterprise Group, LLC (R24-C237043), uniforms, wearing apparel, safety footwear, and sports uniforms, estimated cost \$1,500,000, July 5, 2024 through July 4, 2025; and
2. Resolution authorizing the open market purchase of related items and services not available on a pricing agreement (COKC00244), estimated cost \$100,000, July 5, 2024 through July 4, 2025.

### **Background:**

These agreements were originally awarded on July 5, 2022 (Item No. IX. AF.1&2) for the period ended July 4, 2023. These agreements were renewed on July 5, 2023 (Item No. IX. O) for the period ending July 4, 2024. These agreements have two one-year renewal options. This is the second and final renewal for these agreements.

These pricing agreements meet the City's policy on renewal of pricing agreements for goods and services. Staff has notified vendors that the City wishes to renew the pricing agreements under the same terms and conditions, including price, as previously awarded. A letter agreeing to the renewal has been received from all vendors.

Staff requests open market authority for the purchase of uniforms, apparel, safety footwear, and sports uniforms not available on a pricing agreement (COKC00244), estimated cost \$100,000, July 5, 2024 through July 4, 2025. Purchases made with this authority will comply with the City's open market purchasing procedures. Individual purchases exceeding \$50,000 under this open market resolution will be approved by the City Council through a separate agreement or resolution.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. The City and Trusts are under no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

### **Pricing Agreements:**

(R24-C237036)

Bay Promo, LLC

All items as bid.  
Discount 20%  
[www.baypromo.net](http://www.baypromo.net)

(R24-C237037)  
Bordova Innovations, Inc.  
All items as bid.

(R24-C237038)  
Gellco Clothing and Shoes  
All items as bid.  
[www.gellco.com](http://www.gellco.com)

(R24-C237039)  
Heaven's Ark Enterprise, LLC  
All items as bid.

(R24-C237040)  
Orchid Uniforms Retail Sales, LLC  
All items as bid.

(R24-C237041)  
Red Wing Shoe Store  
All items as bid.

(R24-C237042)  
Shoes for Crews, LLC  
All items as bid.

(R24-C237043)  
Trinity Enterprise Group, LLC  
All items as bid.

**Estimated Cost:**

Pricing Agreements	\$ 1,500,000
Open Market Resolution	\$ <u>100,000</u>
Total	\$ 1,600,000

**Source of Funds:**

Various funds and accounts

**Review:**

Finance Department

**Recommendation:** Agreements be renewed and Resolution be adopted.