



# MEMORANDUM

Council Agenda  
Item No. IX. D  
5/20/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Renewal No. 2 of pricing agreements, Jackson Mechanical Service, Inc. (C246026) and Atlantic Fabrication and Design, LLC (C246027), boiler maintenance, estimated cost \$160,000, July 1, 2025 through June 30, 2026.

### **Background:**

The pricing agreements were originally awarded June 20, 2023 (Item No. IX. P.) for the period ended June 30, 2024. The pricing agreements were renewed on June 18, 2024 (Item No. IX. C.) for the period ending June 30, 2025. The pricing agreements included two one-year renewal options. This is the second and final renewal option.

The pricing agreements meet the City's policy on renewal of contracts for goods and services. Staff has notified the vendors the City wishes to renew the pricing agreements under the same terms and conditions, including price, as previously awarded. Letters agreeing to the renewal have been received from the vendors.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. There is no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

### **Pricing Agreements:**

(C246026)

Jackson Mechanical Service, Inc.

All items as bid.

(C246027)

Atlantic Fabrication and Design, LLC

All items as bid.

### **Estimated Cost:**

\$160,000

### **Source of Funds:**

Various funds and accounts

**Review:**

Finance Department

**Recommendation:**    Agreements be renewed.