



MEMORANDUM

Council Agenda
Item No. IX. Y
6/20/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Pricing agreement awards and approvals, Industrial Truck Equipment, Inc. (C248026), J&R Equipment, LLC (C248027), Rush Truck Centers of Oklahoma, Inc. dba Perfection Equipment (C248028), field work maintenance vehicles original equipment manufacturer repair parts and services, estimated cost \$250,000, July 1, 2023 through June 30, 2024; and
2. Resolution authorizing the open market purchase of related items and services not available on a pricing agreement (OM24-248029), estimated cost \$50,000, July 1, 2023 through June 30, 2024.

Purpose:

To provide pricing agreements for the City and its Trusts who have a continuing need to purchase field work maintenance vehicles original equipment manufacturer (OEM) repair parts and services for various types of maintenance vehicles. The current agreements expire on June 30, 2023. These agreements will have two one-year renewal options.

Specifications Advertised:

April 26, 2023

Bids Received:

May 24, 2023

Bids:

(C248026)

Industrial Truck Equipment, Inc.

All items as bid.

Labor Rate – \$125 per hour

Inspection and Estimate – No Bid

Field Labor – No Bid

Third-Party Buy Out – Parts 20%

Third-Party Buy Out – Labor 20%

(C248027)

J&R Equipment, LLC

All items as bid.

Labor Rate – \$190 per hour

Inspection and Estimate – \$190

Field Labor – \$250 per hour

Third-Party Buy Out – Parts 38%

Third-Party Buy Out – Labor 38%

(C248028)

Rush Truck Centers of Oklahoma, Inc. dba Perfection Equipment

All items as bid.

Labor Rate – \$130 per hour

Inspection and Estimate – No Bid

Field Labor – No Bid

Third-Party Buy Out – Parts 20%

Third-Party Buy Out – Labor 20%

Bidding Information:

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Twenty potential bidders viewed the specifications with three bids submitted. On May 17, 2023, Addendum No. 1 was issued to extend the bid for one week. Staff is recommending a multiple award to all vendors to ensure the City receives adequate coverage for this commodity.

Departments are instructed to request price lists, or portions thereof, for cost verification purposes, unless pricing can be verified through the vendors website if submitted with their bid. Manufacturer's price lists may be updated during the term of the pricing agreements, however, the discounts and markups will remain firm. The contracted vendors will be required to provide the City a copy of their insurance certificate if the need arises for on-site equipment repairs.

Staff requests open market authority for the purchase of field work maintenance vehicles OEM repair parts and services and related items not available on a pricing agreement (OM24-248029), estimated cost \$50,000, July 1, 2023 through June 30, 2024. Purchases made with this authority will comply with the City's open market procedures.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. All purchases are subject to future appropriations and the availability of funds.

Estimated Cost:

Pricing Agreement(s)	\$250,000
Open Market Resolution	<u>\$ 50,000</u>
Total	\$300,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Agreements be awarded and approved and Resolution be adopted.