

RESOLUTION AUTHORIZING THE PURCHASE OF OFFICE SUPPLIES FROM SOURCEWELL PURCHASING COOPERATIVE CONTRACT (COKC00654), ESTIMATED COST \$250,000, RETROACTIVE TO AUGUST 1, 2024 THROUGH JULY 31, 2025; AND AUTHORIZING THE OPEN MARKET PURCHASE OF OFFICE SUPPLIES AND RELATED ITEMS AND SERVICES NOT AVAILABLE ON A CONTRACT (COKC00655), ESTIMATED COST \$75,000, RETROACTIVE TO AUGUST 1, 2024 THROUGH JULY 31, 2025.

WHEREAS, the City and Trusts have a continuing need to purchase office supplies which are available through the Sourcewell cooperative contract; and

WHEREAS, Sourcewell benefits public agencies by providing national pricing through competitively solicited proposals; and

WHEREAS, this contract adoption will allow departments to purchase needed supplies at a discounted price; and

WHEREAS, the approval of this contract follows the same procedures as used when purchasing from State contracts; and

WHEREAS, staff requests open market authority for the purchase of office supplies and related items and services not available on contract, estimated cost \$75,000, retroactive to August 1, 2024 through July 31, 2025; and

WHEREAS, purchases made with this authority will comply with the City's open market purchasing policies; and

WHEREAS, Individual purchases exceeding \$50,000 under this open market authority will be approved by the City Council through a separate agreement or resolution; and

WHEREAS, there is a continuing need for the purchase of these supplies.

NOW, THEREFORE, BE IT RESOLVED by the Council of The City of Oklahoma City that they do hereby authorize the purchase of office supplies from Sourcewell contract (COKC00654), estimated cost \$250,000, retroactive to August 1, 2024 through July 31, 2025; and authorizing the open market purchase of office supplies and related items and services not available on a contract (COKC00655), estimated cost \$75,000, retroactive to August 1, 2024 through July 31, 2025.

ADOPTED by the Council and signed by the Mayor of The City of Oklahoma City this

13TH day of AUGUST, 2024.

ATTEST:

Amy K Simpson
CITY CLERK



David Holt
MAYOR

REVIEWED for form and legality this

Jonathan Garcia
ASSISTANT MUNICIPAL COUNSELOR