



# MEMORANDUM

Council Agenda  
Item No. IX. N  
7/30/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of language and interpretation services from State Contract (COKC00546), estimated cost \$125,000, retroactive to July 1, 2024 through June 30, 2025.

### **Background:**

City Departments and Trusts have a need to purchase language and interpretation services. These services are available from various vendors on a State contract. Staff will need to contact the Procurement Services Buyer to have vendors added to the agreement that are not currently shown in Oracle.

Staff is requesting Council authorize the purchase of language and interpretation services from State Contract (COKC00546), estimated cost \$125,000, retroactive to July 1, 2024 through June 30, 2025.

The estimated cost for this State contract is based on previous expenditures for this commodity. The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

### **Vendors:**

See attached vendor list.

### **Estimated Cost:**

\$125,000

### **Source of Funds:**

Various funds and accounts

### **Review:**

Finance Department

**Recommendation:** Resolution be adopted.