



MEMORANDUM

Council Agenda
Item No. IX. L
4/9/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing a change in the cost estimate for the purchase of M5 fleet management software and hardware updates, services, training and support, AssetWorks, LLC (SS24-C221888), estimated cost increase of \$25,000 to a total of \$110,000, for the period ending June 7, 2024.

Purpose:

To increase the estimated cost to accommodate the General Services Department's need to purchase 400 additional FleetFocus M5 standard licenses and MobileFocus Enterprise licenses, including the associated modules.

Background:

This sole source agreement was approved by City Council on June 8, 2021 (Item No. VII. K) for the period ended June 7, 2022. This agreement was approved on June 7, 2022 (Item No. IX.G) for the period ended June 7, 2023. The agreement was approved on June 6, 2023 (Item No. IX.F) for the period ending June 7, 2024. The Assetworks master services agreement includes annual one-year renewals.

The General Services Department and other City departments and Trusts use M5 fleet management software for the management of the City's vehicle and equipment fleet. The original annual estimated amount of \$85,000 is not sufficient to allow for the purchase of an additional 400 FleetFocus M5 standard licenses and MobileFocus enterprise licenses resulting from increasing the number of City fleet vehicles during this fiscal year.

Staff requests Council authorize a change in the cost estimate for the purchase of M5 fleet management software and hardware updates, services, training and support, AssetWorks, LLC (SS24-C221888), estimated cost increase of \$25,000 for a total of \$110,000, for the period ending June 7, 2024.

Estimated Cost:

\$ 85,000 (Original Estimated Annual Cost)
\$ 25,000 (Increase in Estimated Annual Cost)
\$ 110,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Resolution be adopted.