

**FIRST AMENDMENT TO THE YOUTH HOMELESSNESS DEMONSTRATION
PROGRAM OPERATING AGREEMENT WITH HOMELESS ALLIANCE, INC.**

This First Amendment amends Section 2 and Schedule “B” of the Youth Homelessness Demonstration Program (YHDP) Operating Agreement with Homeless Alliance, Inc. for Project OK0185Y6I021900, to extend the term from December 1, 2022 through November 30, 2024, to December 1, 2022 through December 31, 2024; and increase the overall Supportive Services budget by \$6,016 (six thousand sixteen dollars); and move \$34,000 (thirty-four thousand dollars) from the Supportive Services component to the Leasing component, and \$16,000 (sixteen thousand dollars) from the Operations component to the Leasing component. This amendment leaves intact all other provisions approved by the City Council on December 6, 2022. The amended provisions now read as follows:

- 2) Term of Agreement: The term of this Agreement shall be from December 1, 2022 to ~~November 30, 2024~~ December 31, 2024.

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**SCHEDULE "B": CONTINUUM OF CARE PROGRAM GRANT
ALLOCATION AND RATE OF REIMBURSEMENT**

Allocation: \$554,226 maximum combined allocation, as per Project Budget Summary, below.

Rate of Reimbursement: Requests for reimbursement shall be submitted within 60 days after the end of the month for which expenses are being billed.

Invoices/reimbursements requests shall include documentation supporting expenses. Requests for payroll reimbursement shall include timesheets documenting employee time spent on the YHDP project. The request for reimbursement shall include the number of individuals served during the Invoice period.

Expenditure of Grant Funds

Grant funds shall be used under the leasing, supportive services, operating costs, and administrative costs categories. No changes shall be made to the funding amounts or categories in the budget that follows, without prior written approval of HUD and the City. If HUD approves a budget change, the City's YHDP Program Manager may authorize consistent changes. No changes are authorized until written approval from the Program Manager is received.

**YOUTH HOMELESSNESS DEMONSTRATION PROGRAM
PROJECT BUDGET SUMMARY**

<u>CATEGORY</u>	<u>YHDP ALLOCATION</u>	
Leased Units	\$ 161,136	<u>\$ 211,136</u>
Operations	\$ 67,000	<u>\$ 51,000</u>
Supportive Services	\$ 273,000	<u>\$ 245,016</u>
Administration Costs	\$ 47,074 (\$23,537 retained by CITY)	

[INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto signify their Agreement to all contained herein by the following executions:

HOMELESS ALLIANCE, INC.

Meghan Mueller

Meghan Mueller (Nov 8, 2024 10:50 CST)

President

APPROVED by the City Council and **SIGNED** by the Mayor of the City of Oklahoma City this 3RD day of DECEMBER, 2024.

ATTEST:
(Seal)

THE CITY OF OKLAHOMA CITY

Amy K Simpson
City Clerk



David Holt
Mayor

REVIEWED as to form and legality.

Patricia E. Douglas-Gally
Assistant Municipal Counselor