



MEMORANDUM

Council Agenda
Item No. IX. BD
1/30/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the acceptance of a grant not to exceed \$180,000 and approving a Memorandum of Understanding with the Bloomberg Harvard City Leadership Initiative; authorizing the Mayor or Mayor's designee to submit the requests for funds, provide reports as required and to administer the grant; and authorizing the City Treasurer to receive and deposit the funds in the Grants Management Fund.

Background:

The Bloomberg Harvard City Leadership Initiative at the John F. Kennedy School of Government administers the Bloomberg Harvard City Hall Fellow program. The program allows Harvard University graduates to work with cities nationwide for a two-year period on a specified priority area.

The City of Oklahoma City, through an application by the Office of the Mayor, was selected as a participant city in the program.

The Fellowship program incurs no cost to the City. The Bloomberg Harvard City Leadership Initiative will provide an annual grant in the amount of \$90,375.00, not to exceed \$180,000, to cover the costs of the Fellow's salary, benefits, housing stipend, and subscriptions during the fellowship. The City's Fellow, Bailey Siber, began on August 14, 2023. The fellowship runs through August 14, 2025. Bailey was assigned to help stand up the City's new Innovation Office as the Senior Program Manager. The grant funds will be paid quarterly during the fellowship period.

The Resolution enables the City to transition the Fellow from a "contractor" to a City employee with the salary and associated costs reimbursed on a quarterly basis. The benefit of doing this from the City's standpoint is that it allows the Fellow to more efficiently and seamlessly integrate into the position. It is also more cost efficient for the Bloomberg Harvard City Leadership Initiative.

Revenue:

Not to Exceed \$180,000 to be deposited on a quarterly basis in the Grants Management Fund – Non Grant Schedule-RSTR – Mayor – Bloomberg – Other Receipts (019-6999-0100101-G99749-G9999)

Review:

City Manager's Office

Recommendation: Resolution be adopted.