



# MEMORANDUM

Council Agenda  
Item No. IX. AC  
1/2/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing release of existing mortgage for \$160,000 of FY 2019-2020 Community Development Block Grant funds with the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc. on their building located at 319 SW 25th Street contingent on authorization to file an amended mortgage to include a corrected legal description; and authorizing execution of necessary documents.

**Purpose:**

To release the existing mortgage, which has an inaccurate legal description, and replace it with a mortgage that reflects the correct legal description.

**Background:**

Community Action Agency submitted a funding application to The City in May 2020, based on an open solicitation for public facility projects published in January 2020. On September 15, 2020, City Council approved a funding Agreement with the Community Action Agency for \$160,000 of CDBG funds to remove the old roof on their building and install new decking and roofing (Item No. VII.R.).

CDBG funds were provided as a forgivable loan, secured by a mortgage on the Community Action Agency property, and will be released upon Community Action Agency meeting the performance and compliance obligations of the Funding Agreement. The mortgage extends to the fall of 2025.

Community Action Agency is now seeking funding for the adjacent building they own that was not part of the original project and did not receive a new roof. That building was, however, included in the original mortgage filed with the Oklahoma County Clerk on September 22, 2020 Book RE 14485, Page 1305. Today's action would allow release of that mortgage provided it is replaced with a corrected version removing reference to Lots 20-22 that were inadvertently included.

**Review:**

Planning

**Recommendation:** Resolution be adopted.