



# MEMORANDUM

Council Agenda  
Item No. IX. X  
11/19/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Professional Service Agreement with the Boys and Girls Clubs of Oklahoma County for out-of-school time youth programming, \$349,775, retroactive from July 1, 2024 through June 30, 2025. Wards 6 and 7.

### **Background:**

On April 9, 2024 (Item No. IX. AC), City Council authorized a Request for Proposals (RFP-OCITY-161) to allow solicitation to non-profit service providers who specialize in youth programming, specifically during out-of-school time. The deadline was May 8, 2024.

Proposers were asked to provide afterschool and summer services that encompass tutoring and recreation, as well as enriching, engaging and hands-on educational experience that inspires future careers, creativity, and community pride. Two of the three current Strong Neighborhood Initiative (SNI) neighborhoods, Capitol Hill and Martin Luther King, requested after-school programming in the neighborhood schools listed below:

1. Adelaide Lee Elementary (Ward 6)
2. Capitol Hill Middle School (Ward 6)
3. FD Moon Middle School (Ward 7)
4. Thelma Parks Elementary (Ward 7)

Respondents to the RFP were asked to provide evidence of having the necessary skills and experience to meet the program priorities and implement a successful program by providing professional qualifications, the organization's history and track record, and sufficient capacity and capability.

Three proposals were received on May 8, 2024. A Selection Committee comprised of members from the Planning Department, a community member, and designees from the Chief Financial Officer and City Manager, met on May 20, 2024, to review and score the proposals. Based on the scope of services, qualifications, and program priorities, the committee selected the Boys and Girls Clubs of Oklahoma County to provide services to all four schools. Boys and Girls Club will provide services and transportation to at least 100 students for 5 days a week and during school breaks.

This Agreement is renewable for four additional one-year periods at the option of the City. It is retroactive due to the recent receipt of this year's Housing and Urban Development (HUD) allocation.

**Cost:**

\$349,775

**Source of Funds:**

Grants Management – Dept of Hsg & Urban Devel-RSTR – CDBG Entitlement – CDBG B-24-MC-40-0003 (1906-2408000-G3907-G80432)

**Review:**

Planning Department

**Recommendation:** Agreement be approved.