



**APPROVED** BY THE OKLAHOMA CITY  
WATER UTILITIES TRUST  
AT THEIR MEETING July 30 2024

Renewal No. 5

June 18, 2024

Mr. Kenneth Sewell, Vice President for Research  
Oklahoma State University through its Cooperative Education  
2500 N.E. 63<sup>rd</sup> Street  
Oklahoma City, OK 73111

Dear Mr. Sewell:

Oklahoma City Water Utilities Trust (OCWUT) and Oklahoma State University through its Cooperative Extension, the contracted vendor, have the option of renewing Professional Services Agreement C199032 for water conservation education outreach programs for the term of **August 27, 2024, through August 26, 2029**, under the same terms, conditions, and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the information below, including signature, and return to me by **June 28, 2024**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

**YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL.** Should Oklahoma City Water Utilities Trust decide not to renew the above contract, you will be notified in writing or electronically. **This form may be mailed, emailed, scanned, or otherwise electronically submitted for contract/pricing agreement renewal.**

If you have any questions, please contact me at (405) 297-1525 or email: [ww-procurement@okc.gov](mailto:ww-procurement@okc.gov)

Thank you,

Rebecca Cavnar  
Contracting Section  
Utilities Department

Kenneth W. Sewell, Vice President for Research  
**PRINTED NAME/TITLE**

Julia Swaringin-Griffin on behalf of  
**AUTHORIZED SIGNATURE**

**Yes, I would like to renew  
per the above mentioned.**

**No, I do not wish to renew.**

Oklahoma State University  
**COMPANY NAME**

203 Whitehurst  
**STREET ADDRESS**

Stillwater, OK 74078  
**CITY, STATE, AND ZIP CODE**

405-744-6244  
**BUSINESS TELEPHONE**

research@okstate.edu  
**CONTACT/E-MAIL**

[OCWUT USE ONLY]

**Oklahoma City Water Utilities Trust  
chooses not to renew the  
above contract/pricing agreement.**

**420 West Main, Suite 500 • Oklahoma City, Oklahoma 73102  
(405) 232-6238**



OFFICE OF THE  
**VICE PRESIDENT  
FOR RESEARCH**

203 Whitehurst  
Stillwater, OK 74078  
405.744.6501 | O  
405.744.6244 | F

January 9, 2023

To Whom it May Concern,

I do hereby authorize Dr. Julie Swaringim-Griffin, Assistant Vice President for Research, as signature designate in my capacity as Vice President for Research at Oklahoma State University.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Sewell", written over a horizontal line.

Kenneth W. Sewell, Ph.D.  
Vice President for Research



State of Oklahoma  
Department of Central Services  
Risk Management Division

### **CERTIFICATE OF SELF-INSURANCE**

Name of Insured: **State of Oklahoma**

Name & Address of Certificate Holder:

Certificate # **010**

**OSU - OKLA STATE UNIVERSITY  
618 N MONROE  
STILLWATER, OK 74078-1022**

The State of Oklahoma is self-insured for the following coverage to the limits indicated pursuant to the "Governmental Tort Claims Act" (Title 51 § 151, et. seq.).

<b>TYPES OF COVERAGE</b>	<b>LIABILITY LIMITS</b>
	<b>Applies to All types of Coverage</b>
General Tort Liability	\$ 175,000 per person, any loss other than property
Vehicle Liability	\$ 25,000 per person, property damage
Water Craft Liability	\$ 1,000,000 per occurrence, all claimants and coverage

Should any of the above-described coverages be withdrawn, the State will attempt to mail 30 days written notice to the Certificate Holder. If you have any questions or need to report an incident, call Risk Management at (405)521-4999.

**COVERAGE PERIOD:** Perpetual unless coverage is changed by statute

*In the event of a change in statute, State Risk Management will notify each certificate holder.*

RISK MANAGEMENT DIVISION  
P.O. BOX 53364  
OKLAHOMA CITY, OK 73152-3364