

**RESOLUTION**

**RESOLUTION ADOPTING EMPLOYMENT POLICIES  
AND PROCEDURES APPLICABLE TO APPOINTED  
MEMBERS OF THE CITY OF OKLAHOMA CITY  
MUNICIPAL CRIMINAL COURT OF RECORD  
JUDICIARY; ESTABLISHING AN EFFECTIVE DATE  
OF APRIL 23, 2025; AND PROVIDING  
DISTRIBUTION TO PERSONNEL.**

**WHEREAS**, The Council of the City of Oklahoma City Judiciary Committee has recommended that The Council adopt employment Policies and Procedures applicable to the appointed members of the City of Oklahoma City Municipal Criminal Court of Record Judiciary; and

**WHEREAS**, the Chairman of the Judiciary Committee has reviewed and facilitated the drafting of the Judicial Policies and Procedures; and

**WHEREAS**, the attached policies form the basis for effective and definitive guidance to The City's Judiciary on traditional subjects of employment, including adoption of modified sections of The City's Employment Policies, adopted August 2, 2024, and The City's Human Resource Bulletin that prohibits discrimination, harassment and retaliation as well as provides reporting procedures; and

**WHEREAS**, this action is desirable and deemed to be in the best interest of the City, its administration, its residents, visitors and employees in that it will provide better and more effective service to the public.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of **Oklahoma City** that the attached Oklahoma City Municipal Judiciary Policies and Procedures be adopted effective April 23, 2025.

**BE IT FURTHER RESOLVED** that the Chairman of the Judiciary Committee is directed to disseminate the Judicial Policies and Procedures to all appointed Municipal Judges and Special Judges.

**APPROVED AND ADOPTED** by the City Council and **SIGNED** by the Mayor of  
The City of Oklahoma City, Oklahoma, this 22~~N~~ day of APRIL, 2025.

**ATTEST:**

**THE CITY OF OKLAHOMA CITY**

Amy K Simpson  
City Clerk



David Holt

**REVIEWED** for form and legality.

Karen K. McDevitt  
Deputy Municipal Counselor