



MEMORANDUM

OCPPA Agenda
Item No. PPA. A
7/30/2024

The City of OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Public Property Authority

FROM: Craig Freeman, City Manager/General Manager, OCPPA

Resolution waiving formal competitive bidding and authorizing the open market purchase of re-upholstery services and materials for re-covering approximately 425 suite chairs at the Paycom Center, estimated cost \$61,625, July 30, 2024 through July 29, 2025.

Purpose:

To waive formal competitive bidding and authorize the open market purchase of re-upholstery services and materials for re-covering approximately 425 suite chairs at the Paycom Center by October 2024 before the first NBA game at the Paycom Center.

Background:

The City Manager's Office has received a request from ASM for funding to re-upholster approximately 425 suite chairs at the Paycom Center. Staff has determined that the current suite chairs at the Paycom Center are noticeably worn and will not last until the new arena is built. Re-upholstering the chairs would be far less costly than replacing the chairs. There are no existing contracts in place for this type of service.

Three informal price quotes have been obtained resulting in a lowest and best cost of \$61,625 from Leather Vinyl & Wood Specialists, Inc. There is no state statute requiring competitive bidding for these services.

Staff is requesting the OCPPA waive formal competitive bidding and authorize the open market purchase of re-upholstery services and materials for the Paycom Center, estimated cost \$61,625, July 30, 2024 through July 29, 2025.

Vendor:

Leather Vinyl & Wood Specialists, Inc.
Re-upholstery services and materials as quoted.

Estimated Cost:

\$61,625

Source of Funds:

4803 – 1405001 – 52890001

OCPPA – ARENA CAP IMPRVMNTS – Arena Improvements – OTHER SERVICES AND CHARGES

Review:

Finance Department

Recommendation: Resolution be adopted.