

RESOLUTION WAIVING GUIDELINES AND PROCEDURES FOR PROFESSIONAL CONSULTANT SELECTION FOR THE PURCHASE OF CONSULTATION SERVICES AND APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH THE COLLECTIVE BEST TO STUDY AND EVALUATE MANAGEMENT AND OPERATIONS OF THE C.B. CAMERON PARK SPORTS COMPLEX THE SOUTHLAKES PARK AND SPORTS COMPLEX, AND APPROVING PHASE 2 AND 3 SCOPE OF WORK, ESTIMATED COST \$72,000.

WHEREAS, in 2023, the Parks and Recreation Department requested informal quotes for consultation services on how best to meet the operational and management needs of the multifield soccer sports complexes owned by The City of Oklahoma City; and

WHEREAS, the desired deliverables were for these services: (1) Comprehensive recommendations and a strategic action plan for long-term success for the operation and management of the soccer complexes; (2) Assistance in development and evaluation of RFP responses for 3rd party management companies, should the assessment determine one is needed; and (3) Consultation to assist with the review and evaluation of the submitted RFP responses; and

WHEREAS, The Collective Best has completed a significant portion of Phase 1 of the project to investigate and analyze the existing conditions of both parks' complexes; and

WHEREAS, they are best positioned to complete the project to efficiently develop a business start-up cost evaluation, develop a 2-year operating pro-forma, evaluate the existing field inventory, provide a list of additional FF&E needed for the operation of each park, conduct a cash flow analysis, and determine if an annual subsidy could be necessary for a transition in facility operations and management; and

WHEREAS, they also have the background, experience, and a comprehensive understanding of Oklahoma City, its demographics, and Parks and Recreation Department operations to assist in developing the best framework for an RFQ and subsequent RFP, if warranted; and

WHEREAS, completion of the project requires an amount in excess of the \$50,000 informal departmental quote that was used to complete Phase 1; and

WHEREAS, waiving the Guidelines and Procedures for Professional Consultant Selection and awarding services agreement with The Collective Best would be in the best interest of time, efficiency, and use of financial resources; and

WHEREAS, The Collective Best was the best qualified proposer and provided the lowest and most comprehensive quote.

NOW, THEREFORE, BE IT RESOLVED by the Council of The City of Oklahoma City to hereby waive the Guidelines and Procedures for Professional Consultant Selection for the purchase of consultation services and approving a Professional Services Agreement with The Collective Best to study and evaluate management and operations of the C.B. Cameron Park Sports Complex and the Southlakes Park Sports Complex, and approve the Phase 2 and 3 Scope of Work, estimated cost \$72,000.

ADOPTED by the Council and signed by the Mayor of The City of Oklahoma City this
_____ day of _____, 2025.

ATTEST:

CITY CLERK

MAYOR

REVIEWED for form and legality.



ASSISTANT MUNICIPAL COUNSELOR