



MEMORANDUM

Council Agenda
Item No. IX. AC
6/20/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the sole source purchase of TargetSolutions online training and records management software from TargetSolutions LLC dba Vector Solutions (SS24-C245005), estimated cost \$104,000, July 1, 2023 through June 30, 2024.

Background:

The Oklahoma City Fire Department has a need to purchase premier membership platform fees and annual maintenance fee for the TargetSolutions software. TargetSolutions is an online training and records management system, which is developed and provided solely by TargetSolutions Learning LLC dba Vector Solutions. In 2014, the City Council authorized the advertisement of a request for proposals for an online training and records management software for the Fire Department. An agreement was approved in 2015 and was renewed the permissible four years and a sole source resolution approved for FY21, FY22, and FY23. The Fire Department would like to continue utilizing TargetSolutions as it provides a streamlined and cost-efficient process for managing the training needs and records management needs of the Fire Department.

Staff requests sole source authority for the purchase of TargetSolutions online training and records management software from TargetSolutions dba Vector Solutions (SS24-C245005), estimated cost \$104,000, July 1, 2023 through June 30, 2024.

Estimated Cost:

\$104,000

Source of Funds:

Fire – Fire Sales Tax – Budget-Fire Department – Fire Technology – Budget-Other Services and Charges (030-0150-450XXXX-11555-52000001)

Review:

Fire Department

Recommendation: Resolution be adopted.