



# MEMORANDUM

Council Agenda  
Item No. IX. BG  
5/20/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution setting a public hearing date of June 3, 2025, for a proposed amendment to the Fiscal Year 2025 budget for the Emergency Management Fund, Fire Sales Tax Fund and the Utilities Fund; and directing the City Clerk to publish appropriate notice.

### **Background:**

The following is a summary of the proposed changes to the FY25 budget.

#### Emergency Management Fund

The department currently has several overage positions and utilizes overtime to provide emergency response, dispatch and emergency notification services. As a result, additional budget authority in the amount of \$900,000 is necessary to cover the projected personnel costs for the remainder of the fiscal year. The revenue source is a transfer from the General Fund and E911 collections.

#### Fire Sales Tax Fund

An amendment is necessary to increase budget authority in the amount of \$100,000 for the Public Safety Civilian project to cover projected salaries for the remainder of the fiscal year. An accompanying Council item is on the agenda to amend the Fire Sales Tax Resolution authorizing these expenses. The revenue source is Fund Balance (40.83% fund balance after amendment).

#### Utilities Fund

To date, the Department has encountered 3,973 water line breaks and leaks, which is an increase from the 3,524 incidents reported in the previous fiscal year. This surge in breaks and leaks has led to higher-than-projected expenses for overtime, repair parts, asphalt, crushed rock, materials, and supplies. Additionally, the Department is requesting \$530,000 to address equipment replacement programs and preventative maintenance work. To cover the necessary expenses for the remainder of FY25, it is estimated that an additional \$2,630,000 in budget authority is required. The revenue source is payments from OCWUT.

#### Interfund Transfers

Adjustments are necessary on Attachment A, totaling \$1,594,583, to reflect the current amounts for the transfer to the Emergency Management program and MAPS 4 program. This corrects the prior amendment amount related to a scrivener's error.

No other City funds are being amended. The net effect on the total budget for the City is an increase in expenses and revenue of \$2,035,417. The City's total budget for FY25 will be \$2,028,504,242.

The resolution presented today will set a public hearing date of June 3, 2025, to receive public comment on the proposed amendment. The amendment will be considered and voted on after the public has had an opportunity to comment. This is in keeping with the requirements of the Municipal Budget Act. Attachment A provides a summary of the changes, while Attachment B provides the changes that would be made in each fund when the amendment takes effect.

**Review:**

Finance Department

**Recommendation:** Resolution be adopted.