



The City of  
**OKLAHOMA CITY**  
DEPARTMENT OF FINANCE

December 06, 2024

Frank Beling  
Vice President  
Guernsey  
5555 N. Grand Boulevard  
Oklahoma City, Oklahoma 73112

**APPROVED**

12-31-2024

BY THE OCMFA  
*Amy K. Simpson* Secretary

Dear Vendor:

The Contracting Entity and the contracting vendor have the option of renewing Contract/Pricing Agreement No. **D2298024-PROFESSIONAL SERVICES AGREEMENT** for the term **02/01/2025 through 01/31/2026** under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return it to me by **12/16/2024**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

**YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL.** Should the Contracting Entity decide not to renew the above contract, you will be notified in writing or electronically. **This form may be mailed, faxed, emailed, scanned, or otherwise electronically submitted for contract/pricing agreement renewal.**

If you have any questions, please contact me at (405) 297-3696 or Email: [richard.kitchen@okc.gov](mailto:richard.kitchen@okc.gov)

Thank you,

Richard Kitchen, Energy Manager  
City of Oklahoma City

☒ **Yes, I would like to renew  
per the above mentioned.**  
☐ **No, I do not wish to renew.**

**[INTERNAL USE ONLY]**

☐ **The Contracting Entity  
chooses not to renew the  
above contract/pricing  
agreement.**

Frank Beling  
PRINTED NAME  
Senior Vice President  
TITLE  
*Frank Beling*  
AUTHORIZED SIGNATURE  
Guernsey  
COMPANY NAME  
5555 N Grand Blvd  
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