



The City of
OKLAHOMA CITY
DEPARTMENT OF FINANCE

April 11, 2023

APPROVED
6-20-2023

Fitch and Associates LLC
PO Box 170
Platte City, MO 64079

BY THE CITY COUNCIL
Angie M. Simpson CITY CLERK

Dear Vendor:

The Contracting Entity and the contracting vendor have the option of renewing Contract/Pricing Agreement No. **C235038 for Fire Station Location and Deployment Study** for the term **6/21/2023 through 6/20/2024** under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return to me by **April 25, 2023**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL. Should the Contracting Entity decide not to renew the above contract, you will be notified in writing or electronically. **This form may be mailed, faxed, emailed, scanned or otherwise electronically submitted for contract/pricing agreement renewal.**

If you have any questions, please contact me at (405) 297-3600, Fax (405) 552-6037 or Email: Pennie.Leck@okc.gov.

Thank you,

Pennie Leck
Pennie Leck, Management Specialist
Fire Department

☒ **Yes, I would like to renew per the above mentioned.**
☐ **No, I do not wish to renew.**

[INTERNAL USE ONLY]

☐ **The Contracting Entity chooses not to renew the above contract/pricing agreement.**

Steven Knight
PRINTED NAME
Partner
TITLE
Steven Knight
AUTHORIZED SIGNATURE
Fitch & Associates, LLC
COMPANY NAME
2901 Williamsburg Terrace, Suite G, PO Box 170
STREET ADDRESS
Platte City, MO 64079
CITY, STATE AND ZIP CODE
816-500-7481
BUSINESS TELEPHONE
sknight@fitchassoc.com
CONTACT E-MAIL