



# MEMORANDUM

Council Agenda  
Item No. IX. B  
11/19/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Renewal No. 1 of pricing agreement with Direct Protective Services (C247070), security services for the Municipal Court, estimated cost \$250,000, November 30, 2024 through November 29, 2025.

### **Background:**

This pricing agreement was originally awarded November 7, 2023 (Item No. IX. E.) for the period ending November 29, 2024. Amendment No. 1 was approved on July 2, 2024 (Item No. IX.O) to add additional language to the Qualification of Personnel description. Amendment No. 2 was approved on September 24, 2024 (Item No. IX. J.) to provide authority to service an additional location and approve the change in cost estimate for security services. This agreement contains two one-year renewal options. This is the first renewal for this agreement.

This pricing agreement meets the City's policy for renewal of a contract for goods and services. Staff has notified the vendor that the City wishes to renew the pricing agreement under the same terms and conditions as previously awarded. The vendor requested a price increase which is allowable under the terms of this agreement. Staff reviewed the data and believe the increase is reasonable and aligns with market conditions. A letter agreeing to the renewal has been received from the vendor.

The estimated cost for this pricing agreement is based on anticipated expenditures for this agreement. The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

### **Pricing Agreement:**

(C247070)

Direct Protective Services

All items as bid.

### **Estimated Cost:**

\$250,000

### **Source of Funds:**

Various funds and accounts

**Review:**  
Finance Department

**Recommendation:** Agreement be renewed.