



MEMORANDUM

Council Agenda
Item No. IX. C
11/19/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal No. 2 of pricing agreement, ABC Clinic (R24-C237058A), emergency veterinary services, including spay and neuter services, estimated cost \$300,000, November 22, 2024 through November 21, 2025; and
2. Resolution authorizing the open market purchase of no bid and related services not available on a pricing agreement (COKC00892), estimated cost \$150,000, November 22, 2024 through November 21, 2025.

Background:

Animal Welfare has a continuous need to purchase emergency veterinary services that include after-hours emergency treatment as well as spay and neuter programs and services for City Departments and Trusts.

This pricing agreement was originally awarded on November 8, 2022 (Item No. IX. E. 1&2) for the period ended November 21, 2023. This agreement was re-assigned from Safe Haven Human Society to ABC Clinic on September 26, 2023 (Item No. IX. E). This pricing agreement was renewed on November 21, 2023 (Item No. IX. D) for the period ending November 21, 2024. This agreement included two one-year renewal options. This is the second and final renewal for this pricing agreement.

The pricing agreement meets the City's policy on renewal of pricing agreements for goods and services. The types of supplies purchased will vary, depending on the programs offered, participant interest and Departmental needs.

Staff has notified the vendor the City wishes to renew the pricing agreement under the same terms and conditions as previously awarded. A letter agreeing to the renewal has been received from the vendor.

The estimated cost for this pricing agreement is based on previous expenditures for this commodity. There is no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

Staff also requests Council authorization for the open market purchase of emergency veterinary services, including spay and neuter services no bid items and related items not available on a pricing agreement (COKC00892), estimated cost \$150,000, November 22, 2024 through

November 21, 2025. Purchases made with this authority will comply with the City’s open market purchasing procedures. Individual purchases exceeding \$50,000 under this open market resolution will be approved by the City Council through a separate agreement or resolution.

Pricing Agreement:

(R24-C237058A)

ABC Clinic

All items as bid.

Estimated Cost:

Pricing Agreement	\$ 300,000
Open Market Resolution	<u>\$ 150,000</u>
Total	\$ 450,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Agreement be renewed and Resolution be adopted.