



# MEMORANDUM

OCPPA Agenda  
Item No. PPA. B  
6/20/2023

## The City of OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Public Property Authority

FROM: Craig Freeman, City Manager/General Manager, OCPPA

Renewal of Professional Services Contract with The City of Oklahoma City and Heartland Payment Systems, LLC for electronic credit card merchant services, July 1, 2023 through June 30, 2024.

### **Background:**

The City of Oklahoma City and Heartland Payment Systems, LLC entered into a contract for the credit card processing services on August 4, 2020 (Item No. VII.AN.2.). The contract allows Heartland Payment Systems, LLC, and the City to renew this contract annually for four additional years. On July 20, 2021, Item No. IX.BA the contract was renewed for an additional year.

Heartland Payment Systems, LLC indicated that they wish to renew the contract subject to the same terms and conditions as originally approved on August 4, 2020.

### **Estimated Cost:**

This is a pricing agreement for card processing and equipment. Based on projected card processing volume for FY 2024, estimated cost is \$1,057,000 for the City and \$251,000 for the OCPPA golf courses.

### **Term:**

July 1, 2023 through June 30, 2024

### **Source of Funds:**

\$1,057,000 from General Fund/General Operations/Non-Departmental  
Credit Card Fees/Other Services and Charges  
(001/0001/9800004/52890001)

\$251,000 from Oklahoma City Public Property Authority/Golf  
Courses/Other Services and Charges:  
OCPPA/400/4650/46501XX/52000001 Hefner  
OCPPA/400/4880/48804XX/52000001 Earlywine  
OCPPA/400/4770/47703XX/52000001 Trospen  
OCPPA/400/4710/47102XX/52000001 Lincoln  
OCPPA/400/4800/48005XX/52000001 Jimmy Stewart

**Review:**  
Finance

**Recommendation:** Agreement be renewed.