

**CITY OF OKLAHOMA CITY**  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) OPERATING AGREEMENT:**  
**FY 2024/2025**  
**WITH CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY —**  
**SHARE A FARE AND HOMELESS TRANSPORTATION PROGRAM**

This Community Development Block Grant (CDBG) FY 2024-25 Operating Agreement, hereinafter called "Funding Agreement" or otherwise "Agreement", is made this 15<sup>th</sup> day of October, 2024, between The City of Oklahoma City, hereinafter called "The CITY," or "CITY," and the Central Oklahoma Transportation and Parking Authority, hereinafter called "COTPA", or "Subrecipient," dba EMBARK, a public trust organized under the laws of the State of Oklahoma.

WHEREAS, the Housing and Community Development Act of 1974, as amended, authorizes federal funding from the United States Department of Housing and Urban Development (HUD) to be awarded to "Entitlement Communities", such as The City of Oklahoma City (hereinafter called "THE CITY"); and

WHEREAS, Title I of the Act contemplates the use of Community Development Block Grant (CDBG) funds for the establishment and maintenance of viable urban communities as social, economic and political entities; and

WHEREAS, a specific community development objective of the Act is the development of viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low- to moderate-income, as defined by HUD; and

WHEREAS, the Act is intended to emphasize and strengthen the ability of local elected officials to determine the community's development needs, set priorities, and allocate resources to various activities; and

WHEREAS, THE CITY as applicant for and recipient of such CDBG funds, deems it desirable to fully assume the responsibilities contemplated and implied under the Act; and

WHEREAS, THE CITY deems it desirable to enter into an agreement with a public trust, Central Oklahoma Transportation and Parking Authority, (COTPA), for the day-to-day conduct of a Community Development Program under eligible provisions of the Act, while at the same time reserving to THE CITY complete authority and responsibility for the approval of such a Community Development Program, its funding and budget, and the terms and conditions under which the program shall be conducted.

NOW, THEREFORE, effective retroactively to **July 1, 2024**, The City of Oklahoma City, a municipal corporation, having a principal place of business at 200 North Walker, Oklahoma City, Oklahoma 73102, and the **Central Oklahoma Transportation and Parking Authority, a public trust, ( "COTPA")**, having a principal place of business located at 2000 South May Avenue, Oklahoma City, Oklahoma 73108, agree to all the foregoing and further agree as follows:

1. Scope of Work / National Objectives

As part of THE CITY'S Community Development Program, COTPA will undertake and provide all services and products described in Schedule "A", attached hereto, and incorporated as a part hereof by reference. In addition to the Scope of Work, Schedule "A" shall identify the national objective(s) to be attained. Schedule "A1" contains miscellaneous provisions.

2. Term of Agreement

The term of this Agreement shall be retroactive from **July 1, 2024 to June 30, 2025**. All scheduled work provided for in this Agreement shall be completed by **June 30, 2025**.

3. Funding

In exchange for the services and products to be provided under this Agreement, THE CITY shall allocate to COTPA **FY 2024-25** CDBG funds as such funds become available from the Federal Government, **and from no other source**; provided however, that such compensation to COTPA shall not exceed \$105,000.00.

Specific funding identified and provided for in this Agreement is described as follows:

Funds carried forward	\$ <u>0</u> ;
<b>FY 2024-25</b> allocated funds	\$ <u>105,000.00</u> ;
Recapture of prior year funds	\$ <u>0</u> ;
Program Income	\$ <u>0</u> .

COTPA shall make expenditures in accordance with item Paragraph 15 below. It is expressly agreed and understood by THE CITY and COTPA that this Agreement shall not provide for compensation beyond the end of City's present fiscal year, that being **June 30, 2025**.

4. Day-to-Day Operation and Administration

Day-to-Day operation and administration of the Community Development Program, which is the subject of this Agreement, including accounting responsibilities, shall be performed by and be the responsibility of COTPA.

5. Subcontracts

COTPA may enter into subcontracts for necessary assistance in completing the scope of work that is the subject of this Agreement. Such subcontracts shall be in accordance with applicable law and regulations; and further, COTPA shall be responsible for the work performed by such subcontractors and for all expenditures made under such subcontracts.

6. COTPA shall comply with all federal, state, and municipal laws, rules, and regulations applicable to the Community Development Program that is the subject of this Agreement, with particular attention to the following:

- a. COTPA and its contractors and subcontractors shall comply with requirements established by the Office of Management and Budget (OMB), the System for Award Management (SAM) database, and the Federal Funding Accountability and Transparency Act, including 24 CFR §5.1004, 2 CFR Part 25, Appendix A to Part 25, and 2 CFR Part 170. COTPA's Unique Entity I.D. number is actively registered at www.Sam.Gov as **PNYGLKYK9M78** and must be renewed on or before August 1, 2025.
- b. Title VI of the Civil Rights Act of 1964, as amended in 1988. No person may be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving Federal financial assistance on the basis of



race, color, religion, sex, age, disability, familial status, or national origin. COTPA shall maintain complete records on all applicants, and disposition of such applications.

c. Program Income

No Program Income is envisioned or allowed under this contract.

d. Administrative Requirements.

COTPA shall comply with applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards , 2 CFR Part 200.

- (i) COTPA shall comply with the provisions of 2 CFR Part 200.420 through 200.475 which detail acceptable cost principles and "Considerations for selected items of cost".
- (ii) The minimum records retention period referenced in 2 CFR 200.334 and in 24 CFR Part 84.53 pertaining to individual CDBG activities is three (3) years. The retention period will start from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient; therefore, as a matter of practice, records shall be retained four (4) years from the final expenditure date.
- (iii) Funds shall not be used to purchase Real property or equipment.
- (iv) Concerning termination of this Agreement, COTPA shall comply with the provisions of 2 CFR 200.340, as well as Section 14 of this Agreement.

e. Environmental Responsibilities.

COTPA shall carry out each activity in compliance with all Federal laws and regulations described in Subpart K of 24 CFR 570, except that:

- (i) COTPA does not assume THE CITY'S environmental responsibilities with respect to 24 CFR 570.604; and
- (ii) COTPA does not assume THE CITY'S responsibility for initiating the review process under the provisions of 24 CFR Part 52.

f. Reversion of Assets.

Upon the expiration of this Agreement, the COTPA shall transfer to THE CITY any CDBG funds on hand at the time of expiration, and any accounts receivable attributable to the use of CDBG funds, if applicable.

g. Documentation Necessary for Required Assurances.

COTPA shall appoint compliance officers for the purposes of ensuring that compliance provisions are met –( and shall name the appointed compliance officer prior to receipt of funds under this Agreement), to develop and maintain documentation necessary to assure compliance with the provisions of the Housing and Community Development Act of 1974 and such other

Acts and amendments thereto and shall provide such documentation and certification as may be needed to enable the Mayor, and the City Manager of THE CITY, to execute assurance of compliance. In addition, COTPA shall furnish such information and maintain such records as may be needed to enable both COTPA and THE CITY to meet the requirements of the National Environmental Policy Act and the Clean Air Act, along with such regulations as may be adopted in connection therewith by the Environmental Protection Agency, the State of Oklahoma, or THE CITY, as may be applicable. The Compliance Officer for purposes of this Agreement is Marilyn Dillon, Mobility Management Administrator/ADA Coordinator.

h. Religious Organizations

CDBG funds may not be used to acquire, construct, or rehabilitate properties used primarily for religious purposes or to promote religious interests. Funded groups cannot promote or require religious beliefs, teachings, and/or interest when serving the public with CDBG funds.

7. Reports and Audits

COTPA shall furnish to THE CITY all reports required by HUD, and such additional reports as may be necessary to comply with all applicable laws, regulations, and guidelines. Further, COTPA shall provide any other reports reasonably deemed necessary by THE CITY. THE CITY, the Federal Grant agency and the Comptroller General of the United States or any of their duly authorized representatives, shall at all times have the right and option to monitor, inspect, audit and review the COTPA's performance and operation of the Community Development Program to be performed under this Agreement; and in connection therewith, THE CITY shall have the right to inspect any and all records, books, documents, or papers of COTPA and the subcontractors of COTPA, for the purpose of making audit examinations, excerpts and transcriptions.

8. Preparation of Community Development Grant Application

THE CITY shall be responsible for the preparation of the formal application to HUD for THE CITY's award of CDBG funds. When requested by THE CITY, COTPA shall supply to THE CITY all information necessary for the completion of such application.

9. Compliance with THE CITY Policy Statements

THE CITY policy statements applicable to THE CITY'S Community Development Program are attached hereto and labeled as Schedule "B" and are made a part of this agreement by reference. COTPA and all subcontractors shall comply with THE CITY's policy statements.

10. Citizen Participation

COTPA shall take such actions as may be necessary or appropriate to assure ongoing citizen participation in the projects or activities funded under this Agreement, as required by applicable law, regulations, guidelines, and THE CITY's policy statements.

11. Conflict of Interest

No member, officer, or employee of THE CITY, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercise or have exercised any functions or responsibilities with respect to the program, or who are in a position to participate in a decision-making process or gain inside information with regard to activities, may obtain a financial interest or benefit from the assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to such assisted activity, or with respect to proceeds of the assisted activity, either for themselves or those with whom they have business or immediate family ties, during his or her tenure or for one year



thereafter, except as is outlined in Schedule "C", if applicable, which is incorporated as a part of this Agreement by reference. COTPA shall immediately disclose an awareness of any perceived conflict of interest regarding this operating Agreement.

12. Non-Discrimination Statement

THE CITY and its public trusts require contractors and subcontractors to ensure that employees and applicants for employment are treated without regard to their race, creed, sex, color, national origin, ancestry, age or disability. "Disability" is defined by the Americans with Disabilities Act of 1990, at 42 U.S.C. at §12102 in paragraphs (1), (2), (3), and (4). To that end COTPA is required to execute and post this statement. COTPA agrees, in connection with the performance of work under agreement(s)/contract(s) with THE CITY or its public trusts:

- a. That COTPA will not discriminate against any employee or applicant for employment, because of race, creed, color, sex, age, national origin, ancestry, or disability. COTPA shall take affirmative action to ensure that employees are treated without regard to their race, creed, color, age, national origin, sex, ancestry, or disability. Such actions shall include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment, advertising, lay-off, termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. COTPA agrees to post, in a conspicuous place available to employees and applicants for employment, a notice that it creates to include all of the information indicated in this paragraph.
- b. That COTPA agrees to include this non-discrimination clause in any subcontracts connected with the performance of CITY/Trust Agreement(s)/Contract(s).
- c. In the event of COTPA'S non-compliance with this Non-Discrimination Clause, this Agreement may be canceled or terminated by THE CITY and COTPA declared by THE CITY ineligible for further contracts with THE CITY until satisfactory proof of intent to comply shall be made by COTPA. COTPA further agrees to include this Non-Discrimination Clause in any subcontracts connected with the performance of this Agreement. In the event of COTPA's non-compliance with the above Non-Discrimination Clause, this contract may be canceled or terminated by THE CITY. COTPA may be declared by THE CITY ineligible for further agreement (s)/contract(s) with THE CITY until satisfactory proof of intent to comply is made by COTPA. (Section 25-41, Article III, Chapter 25 of the Oklahoma City Municipal Code, 2020, as amended).

13. Independent Contractor Status

For purposes of this Agreement, COTPA shall be an independent contractor of THE CITY. COTPA agrees to conduct itself in a manner consistent with such status and further agrees that it will neither hold itself out as, nor claim to be an officer, employee or agent of THE CITY by reason of this Agreement, and that it will not by reason of this Agreement make any claim, demand, or application for any right or privilege applicable to an officer, employee or agent of THE CITY, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage or retirement membership or credit for COTPA Trust officers, employees, or agents.

14. Termination

This Agreement incorporates the provisions of 24 CFR 85.44. In accordance with 24 CFR 85.44, this Agreement may be suspended or terminated prior to the expiration of the term by unanimous written agreement by the parties to this Agreement. THE CITY or COTPA may also unilaterally terminate

to or suspend this Agreement, in whole or in part, upon ten (10) days' written notice from THE CITY COTPA, or COTPA to THE CITY for the following reasons:

- a. Failure to perform the services set forth in the scope of services and requirements incident thereto.
- b. Making unauthorized or improper use of funds provided under this Agreement.
- c. Submission of an application, report or other documents pertaining to this Agreement which contains misrepresentation of any material aspect.
- d. The carrying out of the Scope of Services or the objectives of this Agreement is rendered improbable, unfeasible, impossible, or illegal.
- e. Failure of the U.S. Department of Housing and Urban Development (HUD) to make funds available, or if HUD suspends funds for any reason.
- f. Upon the determination of THE CITY that the Agreement be suspended or terminated, without cause.
- g. For the convenience of THE CITY in accordance with 24 CFR 85.44.

Termination or suspension shall not affect otherwise valid and allowable obligations incurred in good faith prior to receipt of a notice of termination or suspension.

15. BUDGETS

It is expressly understood between THE CITY and COTPA that COTPA shall not make change orders that would require an increase in the proceeds provided in this Agreement. An increase in funding can only be accomplished through formal amendment of this Agreement. COTPA MAY REQUEST CONSIDERATION OF BUDGET REVISIONS FROM THE CITY. EVERY REQUEST FOR BUDGET REVISION shall BE SUBMITTED IN WRITING.

16. Lobbying Certification

COTPA shall execute a lobbying certification ("Schedule "D" attached hereto and incorporated herein by reference) as an inclusion in this contract.

17. Miscellaneous

Should it become necessary to determine the meaning or otherwise interpret any word, phrase or provision of this Agreement, or should the terms of this Agreement in any way be the subject of litigation in any court of laws or equity, it is expressly agreed that the laws of the State of Oklahoma shall exclusively control the same.

18. COTPA certifies, by execution of this Agreement, that neither itself nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. COTPA will require that all subcontract agreements funded under this Agreement will include this certification by the sub-contractor.

19. The funding under this Agreement is conditioned on THE CITY'S determination to proceed with, modify or cancel any project based on the results of a subsequent environmental review.
20. The parties hereto agree to all reference citations herein, including the provisions of 2 CFR 200.332 which appear on page 15 of this Agreement.

The parties hereto do agree to bind themselves, their heirs, executors, administrators, trustees, successors, and assigns, all jointly under the terms of this Agreement.

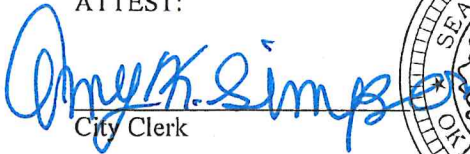
COTPA hereby states that it possesses experience, knowledge, and ability in conducting and performing the program that is the subject of this Agreement, and agrees to use such experience, knowledge and ability in its implementation and completion of this Agreement for the benefit of THE CITY. COTPA agrees to put forth its best efforts on behalf of THE CITY, and promises to adhere to good business and professional practices in its implementation and completion of this Agreement.

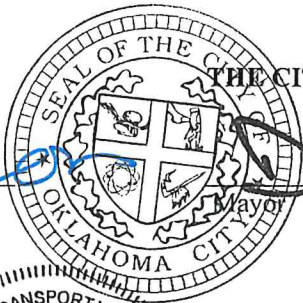
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IN WITNESS WHEREOF, the parties hereto signify the Agreement to all contained herein by the following executions:

ATTEST:

  
City Clerk



THE CITY OF OKLAHOMA CITY

  
Mayor

ATTEST:

  
Secretary



CENTRAL OKLAHOMA TRANSPORTATION  
AND PARKING AUTHORITY

  
Chairperson

APPROVED as to form and legality.

  
Assistant Municipal Counselor



## **SCHEDULE "A"**

### **SCOPE OF WORK/NATIONAL OBJECTIVES**

Funding under this Agreement provides a means for COTPA to implement Share A Fare and Homeless Transportation Programs. COTPA shall administer the activity funded under this Agreement utilizing CDBG Programs funds as dedicated for such use during the term of this Agreement.

Funds shall be used specifically for accomplishing the National Objective criteria "Low- Moderate- Income Limited Clientele" by providing discounted taxi or bus fare coupons. These services shall be provided to persons who are presently homeless and/or to eligible persons with disabilities and the elderly. Up to \$12,000 may be used to provide bi-monthly grocery shuttle services to formerly homeless individuals receiving services in transitional shelter facilities. Funds utilized for any other purpose shall constitute a violation of this Agreement. Funding for the Share A Fare and Homeless Transportation Program will be provided under 24 CFR Part 570.201 (e) Public Services.

### **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

#### **INITIALS**

  
Chairperson

## SCHEDULE "A-1"

### MISCELLANEOUS PROVISIONS

1. COTPA shall provide THE CITY semi-annual reports in January 2025 and July 2025, identifying the number of persons served to date with CDBG funding, to include separate total numbers of taxi fares and bus vouchers provided, number of unduplicated beneficiaries provided with courier services, and the racial composition of beneficiaries, either through client disclosure, agency data collection and/or direct observation. Reports will identify those persons who also identify as Hispanic.

2. Only those persons who meet the following criteria shall be eligible for assistance under the Immigration and Nationality Act of June 27, 1952; Chapter 477 of the 82<sup>nd</sup> Congress; 66 STAT. 163; 8 U.S.C. 1101 et seq., As Amended Through P.L. 117-360, Enacted January 5, 2023:

- a. Those who qualify as a citizen by birth, naturalized citizen or national of the United States; or
- b. Those who have immigrant status under §101(a)(15) or §101(a)(20) of the Immigration and Nationality Act (INA); or
- c. Have permanent residence under § 249 of INA; or
- d. Have refugee, asylum, or conditional entry status under §§207, 208, or 203 of the INA; or
- e. Have parole status under §212(d) (5) of the INA; or
- f. Have threat to life or freedom under §243(h) of the INA; or
- g. Have been provided Amnesty under §245(a) of the INA

3. The process for drawdown of funds is as follows:

- a. COTPA shall submit invoices to THE CITY on organizational letterhead, along with sufficient backup documentation to evidence services performed.
- b. Draw requests from COTPA shall be due to THE CITY before noon on the Tuesday fourteen (14) business days prior to expected receipt of funds. The invoice "start time" shall remain Tuesday before noon, with the exception of holidays or inclement weather days. Invoices submitted after Tuesday at noon shall roll over to the next week, and the invoice start time shall be the next Tuesday at noon.

### CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

INITIALS

  
Chairperson

## **SCHEDULE "B"**

**Page 1 of 2 Pages**

### **CITY POLICY STATEMENTS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT**

**A. Procurement Standards:**

1. All procurement transactions, regardless of whether negotiated or advertised, and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition consistent with Subpart E of the Uniform Administrative Requirements cost principles and audit requirements in 2 CFR Part 200, and such other standards as may be incorporated in this Agreement by THE CITY.
2. Positive efforts shall be made by COTPA to utilize small business and minority-owned business sources of supplies and service.
3. An inventory of all articles purchased over \$500 that is considered federal equipment or property shall be recorded in COTPA'S inventory records. A copy of the inventory shall be kept up to date and submitted to THE CITY'S Planning Department, Community Development Division staff, upon request.
4. All loss, damage or theft of equipment or supplies purchased with CDBG monies shall be investigated and fully documented by the Oklahoma City Police Department (OCPD). COTPA shall forward a copy of the OCPD report within ten (10) business days to THE CITY'S Planning Department, Community Development Division, and shall remove items lost due to theft from its inventory list.

**B. Federal Audits, Records**

1. COTPA shall employ those management techniques necessary to ensure adequate and proper fiscal accountability of all CDBG funds received and disbursed. This may include but not be limited to separate ledgers for CDBG funds and/or a separate bank account with ledger documentation.
2. COTPA shall maintain a record of all CDBG expenditures, including payroll, purchase vouchers, and claims, etc., on file for a four (4) year period for federal audit.
3. COTPA shall retain Quarterly Programmatic Progress Reports for a period of four (4) years from the date of submission of the final expenditure for the project or as otherwise allowed in 24 CFR Part 84.53.
4. Expenditures made by COTPA prior to the term of this Agreement shall not be eligible expenditures under CDBG funding.
5. COTPA shall submit to THE CITY a copy of all audit reports pertaining to the use of CDBG funds throughout the performance period of this contract beginning July 1, 2024 and ending June 30, 2025. Copies of all audit reports must be submitted to the City Planning Department, Community Development Division within thirty (30) days of receipt.



**SCHEDULE "B"**

**Page 2 of 2 Pages**

6. COTPA shall comply with the independent audit provisions of 2 CFR Part 200, Subpart F as applicable throughout the program year ending June 30, 2025.

C. CDBG Payment Procedure:

2 CFR Part 200.205 and payment procedures at 24 CFR Part 84.22 provide in part:

"Cash advances to the recipient organization shall be limited to the minimum amount needed and shall be timed to be in accordance with the actual, immediate cash requirements of the recipient organization in carrying out the purpose of the approved program or project. The timing and amount of cash advances shall be as close as is administratively feasible to the actual disbursement by the recipient organization for direct program or project cost, and the proportionate share of any allowable indirect cost."

Requests by COTPA for CDBG funds shall, considering the limitation stated above, be based on projected need rather than 1/12th of the total allocation or similar formulas and shall be submitted to THE CITY'S CDBG staff fourteen (14) working days prior to the expected receipt of actual funds.

Monthly Financial Status Reports for the previous month shall be submitted by the tenth calendar day of each month.

D. Personnel Changes:

COTPA'S By-laws, personnel policies, pay scales and internal operating procedures shall be the responsibility of and determined by its Board of Trustees in accordance with applicable laws and regulations. Upon request, copies of such personnel policies, by-laws, pay scales and internal operating procedures, along with any changes in connection therewith, shall be furnished to THE CITY for its review and comment.

The requirements of Schedule "B" of this Agreement are herewith acknowledged and understood.

**CENTRAL OKLAHOMA TRANSPORTATION  
AND PARKING AUTHORITY**

By:   
Chairperson

**SCHEDULE "C"**  
**CONFLICTS OF INTEREST**

None Identified

**CENTRAL OKLAHOMA TRANSPORTATION  
AND PARKING AUTHORITY**

**CHAIRPERSON INITIALS**

  
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## SCHEDULE "D"

### CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontract, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

### CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

BY

  
Chairperson

DATE 9/6/2024



**Conformance with 2 CFR Part 200.332**

The following information is included in this Agreement to conform to the requirements of 2 CFR 200.332:

**COTPA UEI:** PNYGLKYK9M78

**Federal Award Identification Number (FAIN):** B-24-MC-40-0003

**Federal Award Date:** July 1, 2024

**Subaward period of performance and budget period:** See Section 2 above;

**Amount of Federal Funds Obligated by this Agreement:** \$105,000

**Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA):** This award is a grant for the Central Oklahoma Transportation and Parking Authority (COTPA), to provide discounted bus coupons and taxi fares to low income persons, disabled persons, and seniors.

**Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the pass-through entity:** The Federal awarding agency is the U.S. Department of Housing and Urban Development (HUD) as defined in the above recitations. The CITY as defined above is the recipient agency providing the subaward to COTPA. The contact information for the Mayor is:

The Hon. David Holt  
Mayor of Oklahoma City  
200 N Walker Ave., Third Floor  
Oklahoma City, OK 73102;

**Assistance Listing Number (aka CFDA):** 14.218; Title: Community Development Block Grant.